

BOARD OF SUPERVISORS

Brown County



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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Mike Fleck, Vice Chair
Norbert Dantine, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

**Monday, February 22, 2010
Approx. 6:30 p.m. (To follow Land Con mtg.)
Room 161, Ag & Extension Center
1150 Bellevue Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of the January 25, 2010.
1. Review minutes of:
 - a) Harbor Commission (January 11, 2010).
 - b) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee meeting (November 11, 2009).
 - c) Planning Commission Board of Directors (December 2, 2009).
 - d) Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision SubCommittee (July 30, 2009).
 - e) Solid Waste Board (January 18, 2010).

Carryovers

2. Planning, Development & Transportation Division 2009 to 2010 Carryover Funds.

Airport

3. Director's Report.

UW-Extension

4. The New 4-H SET (Science, Engineering, and Technology) Project.
5. 2009 Annual Report.
6. Budget Adjustment Request (#10-16): Increase in expenses with offsetting increase in revenue.
7. Director's Report.

Port and Solid Waste

8. Grant Application Review (#10-03): Cat Island Restoration Project.
9. Incineration Update.
10. Grant Application Review (#10-04): Environmental Cap Renard Island.
11. Renard Island Closure – Causeway discussion update (referred from January meeting).
12. Environmental Consultant #1387 RFP Scoring – Request for Approval.
13. Director's Report.

Highway

14. Highway Budget to Actual 2009 and 2010
15. Resolution Designation the Week of April 19th through April 23rd as "Work Zone Safety Awareness Week" in Brown County in 2010.
16. Director's Report

Highway/Planning Commission

17. Updates on CTH GV (standing item).

Planning and Land Services

18. Planning Update on Eastside Property Development.

Land Information

19. Grant Application Review (#10-02): USGS Non-Competitive Assistance FY 2010 – Eastern Region for Aerial Photography Project.
20. Budget Adjustment Request (#10-17): Increase in expenses with offsetting increase in revenue: LiDAR Imagery and Elevation Mapping Grant.
21. Budget Adjustment Request (#10-18): Increase in expenses with offsetting increase in revenue: U.S. Geological Society Non-Competitive Assistance FY 2010 – Eastern Region for Aerial Photography Project.

Planning Commission

22. Budget Adjustment Request (#10-04) for Wisconsin DNR Water Quality Management Grant for Wetland Identification Pilot Project using Color Infrared Imagery.
23. Budget Adjustment Request (#10-05) for Environment Impact Statement (EIS) for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area.
24. Resolution re: Authorizing an Application for a Wisconsin Community Development Block Grant for Economic Development from the Wisconsin Department of Commerce.

Property Listing – No items.

Zoning

25. Discussion and action regarding implementation of the POWTS maintenance program (referred to staff at 12/28/09 meeting to report back in 60 days).

Register of Deeds – No agenda items.

Other

26. Audit of bills.
27. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/plandev/February22_2010.

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, January 25, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: County Executive Tom Hinz, Chuck Larscheid, Dean Haen, Tom Miller, Brian Lamers, Chuck Lamine, Bill Bosiacki
Supervisors Bill Clancy, Jack Krueger
Neil McCloskey – Harbor Commission; Allison Swanson-City Attorney
Mark Walter – Bay Lake Regional Planning
Fred Monique – Advance
Representatives of Oneida Seven Generation
Other Interested Parties

I. Call Meeting to Order:

The meeting called to order by Chairman Bernie Erickson at 6:00 p.m.

II. Approve/Modify Agenda:

#12 was moved forward, although shown in proper format here

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve the agenda as modified. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of Regular Meeting of December 28, 2009:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes of:

- a. Harbor Commission (11/19/2009)
- b. Harbor Commission (12/21/2009)

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file 1a & 1b. MOTION APPROVED UNANIMOUSLY

Communications:

- 2. Communication from Supervisor Haefs re: A request that the Committee discuss having those departments with Planning/Development oversight present 2011 budgets with zero levy dollar increases. (Referred from January County Board):**

Supervisor Haefs addressed the committee regarding a no tax rate increase in 2011, stating it is best to start early and plan ahead. Executive Hinz explained he does meet with department heads ahead of time to discuss a target. Haefs

indicated he would like to be involved in this process and stated he would be meeting with the Executive Committee for further discussion.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to refer to the Executive Committee with a request that they discuss having all departments present 2011 budgets with a composite levy increase of zero dollars. MOTION APPROVED UNANIMOUSLY

Port & Solid Waste:

3. Port & Solid Waste – Budget Status Financial Reports for October and November 2009:

Chuck Larscheid explained that expenses have increased during the last reporting period due to receiving and spending for a Port Security Grant, development efforts at the Bylsby property, and dredged material management at the Bay Port facility. Revenues, however, have increased as a result of increased tipping fees for dredged material disposal, property rent, and the Port Security Grant.

In the Solid Waste area, vehicle and grounds repairs are up due to MRF front end loader and building. Recycling markets have lowered the amount the County reimburses to recycling customers. On the revenue side, sales of recyclables have been low due to poor markets, and interest is lower than forecast in the 2009 budget.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

4. Materials Recycling Facility Building Repair Bid #1393 Tabulation – Request for Approval:

Bids received for repairs at the MRF (push wall) were reviewed. The lowest bid came from United Construction at a cost of \$36,983.20. Department Manager, Chuck Larscheid, recommended approval.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve the bid of United Construction in the amount of \$36,983.20. MOTION APPROVED UNANIMOUSLY

5. Renard Island Closure – Causeway Discussion:

Chuck Larscheid, Harbor Commission President, Neil McKloskey, and City Attorney Allison Swanson addressed the committee. Information relative to alternatives for a Renard Island causeway were distributed and are attached. Mr. Larscheid explained that the Corp of Engineers has agreed to build the causeway at the lowest cost option, that being \$2,133,245. Meetings will be held with interested parties and ideas brought back to this committee in February.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

**Harbor Commission President Neil McKloskey
Green Bay City Attorney Allison Swanson**

The committee was informed that the estimate for design is rough, that it will be more detailed and precise during the design of the project. It is meant for discussion purposes with the understanding that increased cost for alternatives above the Corps "base plan" may be the responsibility of the County. Several possibilities were highlighted (see attached material for details).

Plans show the causeway on the east side of the Bay Beach property, however, Attorney Swanson stated this does not necessarily fit with the master plan for Bay Beach and that the west side may be the better option.

Mr. McKloskey noted that a Lake Bed Grant may be necessary in order to cross the property

**Motion made by Supervisor Dantine and seconded by Supervisor Kaster to return to regular order of business.
MOTION APPROVED UNANIMOUSLY**

Discussions will continue with findings brought back to this committee in February.

**Motion made by Supervisor Dantine and seconded by Supervisor Kaster to direct staff to continue negotiations and return to committee in February.
MOTION APPROVED UNANIMOUSLY**

**6. Oneida Seven Generation/Brown County Waste Gasification Project –
Contract Negotiation Guidance:**

Mr. Larscheid introduced Kevin Cornelius, Mark Hess, and Todd Parczick, all involved in the Oneida Recycling Solutions project. He explained that Brown County staff and representatives of the Oneida Seven Generations Corporation (OSG) have discussed a project that will produce electricity from solid waste. OSG proposes to construct a waste gasification facility on Oneida tribal property adjacent to Brown County's West Landfill/Waste Transfer Station. It will utilize solid waste from Brown County to fuel the operation. The project will be financed, designed, constructed, and operated by the OSG Corp.

Brown County Corporation Counsel and Purchasing Department have advised that the project should be exempt from County bidding or RFP requirements. Because of potential revenue, the project must be approved by Resolution by the Solid Waste Board and County Board.

**Motion made by Supervisor Dantine and seconded by Supervisor Haefs to suspend the rules to allow interested parties to speak.
MOTION APPROVED UNANIMOUSLY**

Kevin Cornelius – Representing Oneida

Mr. Cornelius explained that Oneida is organized and structured to develop, build, and operate a recycling center in Oneida that will recycle a multitude of

used products. The non-recyclable products will be turned into energy, making Oneida Recycling a state of the art facility. Various aspects of the project were highlighted including fuel sources, the pyrolytic plant, the thermal oxidizer, social responsibility, and involvement of the transfer station on Hwy 54.

Mark Hess/Todd Parczick

Both commented on the process that will be used. (See attached material for details).

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to return to regular order of business.

MOTION APPROVED UNANIMOUSLY

Committee discussion resulted in the consensus that Mr. Larscheid should move forward with contract negotiation regarding this project and report back.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to move forward with contract negotiation guidance.

MOTION APPROVED UNANIMOUSLY

7. **Budget Adjustment Request (#09-150): Port Section 217 Budget Adjustment:**

Mr. Larscheid explained that during the implementation of the new County automation system, it was found that since 1998, insufficient funds have been transferred to cover Port expenses. Because of this, the Port has run a deficit for most years and the expenses have been misallocated from Solid Waste unrestricted cash. This budget adjustment will remedy the deficit and allocate the funds to the area they were intended. The transfer includes funds to cover the case deficit as of 12/31/08 of \$433,494, and \$4,548 to cover Port's outstanding liabilities as of 12/31/08.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

8. **BOW Cooperative Landfill Plan and South Landfill Development Schedule Update:**

The BOW (Brown, Outagamie, and Winnebago County) Cooperative Landfill Plan and Brown County South Municipal Landfill Development Schedule Update was reviewed as included in packet material. Mr. Larscheid pointed out the steps required and the timeline which runs from 2016 to 2020 at which time it is planned that the South Municipal Landfill will open.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. **Director's Report:**

Chuck Larscheid highlighted the following activities during the last reporting period:

- Will be bringing an RFP forward in February in regard to environmental monitoring
- Commodity prices for recycling are holding at about \$20 per ton
- Great Lakes Grant has been received for UWGB to study the feasibility of brining containerized freight into the Port of Green Bay
- Update on Gas to Energy Program
- Port showed 18% less tonnage in 2009, with 31% less in coal tonnage

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Airport:

10. Marketing RFP:

Tom Miller presented the Airport Marketing Program Project - Consultant Services RFP (attached). He explained that Brown County is soliciting proposals to provide professional marketing services to assist the airport in its long term goal of expanded air passenger service. Miller stated he will bring back selections to this committee. Response deadline is March 15, 2010.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

11. Director's Report:

Miller districted a report of employees' working over 12 hours in a 24 hour period (attached).

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway:

12. Discussion re: Signage for Private Business Trailblazing on County Road Right-of-Way:

Supervisor Bill Clancy introduced Steve DeBaker of Trout Springs Winery who was present to request signs be installed on roadways for Wine on the Fox to identify five wineries in Brown County who are involved in this program.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Steve DeBaker – Trout Springs Winery

Mr. DeBaker explained that the Niagara Escarpment is an upland land mass forming a plateau from the tip of Door County to the southern end of Washington County. Eleven wineries are located within the 3 million acres, five of which are in Brown County. Mr. DeBaker would like signs installed along the roadways to identify the routes.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to return to regular order of business. MOTION APPROVED UNANIMOUSLY

Highway Commissioner, Brian Lamers, informed the committee that current statute does not allow placement of signs in the right-of-way for maintenance reasons. Of the five wineries only two are actually within Brown County, with the others located either on state or town roads over which Brown County would not have authority.

After a lengthy discussion of options, Supervisor Haefs suggested that Mr. DeBaker meet with Supervisor Clancy and pertinent staff to determine what can be done, pointing out that working with the State would most likely be a lengthy process.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to refer to staff and Supervisor Clancy to develop a plan through private landowners and private enterprise. MOTION APPROVED UNANIMOUSLY

13. Director's Report:

Brian Lamers highlighted activities during the last reporting period:

- Budget is in line for this time of year
- Wrightstown Bridge Project Update – A public hearing will be held in June of 2010, with construction scheduled for 2014-2015.
- County EA – DOT will be holding an informational meeting presenting four alternatives in February

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission:

14. Update on CTH GV (standing item):

Chuck Lamine referred to the report in packet material stating that Brown County Planning intends to make a presentation about the status of the EIS (Environmental Impact Statement) at the next meeting of the Board of Directors on February 3, 2010.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning and Land Services:

Land Information:

15. Update regarding approval of The National Map: Imagery and Elevation Maps Grant for \$251,666 to complete Light Detection and Ranging (LIDAR) images to enable the development of contour maps for Brown County:

Chuck Lamine announced that the Imagery & Elevation Maps Grant to complete Light Detection and Ranging (LIDAR) images has been received from the US Department of the Interior in the amount of \$251,666.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning Commission:

16. **Bay-Lake Regional Planning Commission (BLRPC) – Update on BLRPC activities in Brown County (Mark Walter):**

Mark Walter of the Bay-Lake Regional Planning Commission highlighted activities of this organization in the last year including several activities throughout Brown County. A brochure was distributed (attached).

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. **Contract with Advance to partially administer the Brown County Economic Development Revolving Loan Fund Program:**

Planning Director Chuck Lamine, along with Fred Monique of Advance, presented a draft agreement between Brown County & Advance for an Economic Development Revolving Loan Fund. Mr. Lamine highlighted aspects of the agreement, specifically that it can be terminated during the first year with six months written notice, that Advance shall provide reports every six months, and that Advance will receive no monetary compensation for services provided.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

18. **Budget Status Financial Report for November 30, 2009:**

Lamine explained that expenditures to date are at the annual budget allocation, however, reflect a once per year payment to Bay-Lake and the NE Wisconsin Stormwater Consortium. In addition, charges to County departments do not reflect revenue from work performed for the EIS for the Southern Bridge and arterial.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Property Listing:

19. **Budget Status Financial Report for November 30, 2009:**

Several employees have taken voluntary unpaid leave which has reduced the salaries and fringe benefits expenses. Land division review revenue has picked up and is close to reaching budget projections.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

Zoning:

20. **Request to fill vacant Sanitary Inspector position. (Motion at December mtg: Refer to Human Resources to work with staff to eliminate Sanitary Inspector position and create a new Administrative position and bring back to committee in January):**

At the December 2009 meeting, this item was referred to Human Resources to work with staff to eliminate the Sanitary Inspector position and create a new administrative position. A communication from Attorney Fred Mohr was reviewed with the conclusion that his recommendation that the Sanitary Inspector position be adopted under the present position description be approved. As the parameters were unclear, the committee requested staff to clarify such with Attorney Mohr.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve hiring a Sanitary Inspector, requesting staff to discuss parameters of the position with Attorney Mohr.
MOTION APPROVED UNANIMOUSLY

21. **Budget Status Financial Report for November 30, 2009:**
Bill Bosiacki reported that all categories are at or near budget expectations. Permits and public charges are progressing at the anticipated rate.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

22. **Register of Deeds - Budget Status Financial Report for November 30, 2009**
23. **UW-Extension - Budget Status Financial Report for November 30, 2009**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file both the Register of Deeds and UW-Extension Financial Reports for November, 2009. MOTION APPROVED UNANIMOUSLY

Other:

24. **Audit of Bills:**

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve payment of bills. MOTION APPROVED UNANIMOUSLY

25. **Such Other Matters as Authorized by Law:**
None

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to adjourn at 9:05 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

Approved:

2/18/10

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Thursday, **January 11, 2010**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey at 11:30am.

1. Roll Call:

Present: President Neil McKloskey
Vice-President Tom Van Drasek
Commissioner Hank Wallace
Commissioner Bill Martens
Commissioner John Hanitz
Commissioner Craig Dickman
Commissioner John Gower (arrived at 11:40am)
Commissioner Bernie Erickson (left at 12:52pm)

Excused: Commissioner Ron Antonneau

Also Present: Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Terry Peterson, AECOM
Staci Goetz, AECOM
Scott Matejor, City of Green Bay
Joe Costello, Resident

2. Approval/Modification – Meeting Agenda

A motion was made by Craig Dickman and seconded by Hank Wallace to approve the agenda. Unanimously approved.

3. Approval/Modification – December 21, 2009 Meeting Minutes

A motion to approve the December 21, 2009 meeting minutes was made by Tom Van Drasek and seconded by John Hanitz. Unanimously approved.

4. Strategic Plan Subcommittee – Update

Tom Van Drasek asked if any of the Harbor Commissioners had comments on the draft Strategic Plan. No comments were expressed by the Commission. The next subcommittee meeting will be on January 25, 2010 to begin developing goals and objectives as related to the identified strategic themes.

5. Intermodal Port Feasibility Study (first year report) – Dr. Ray Hutchinson, UW-Green Bay

In May 2008 the Port of Green Bay and the University of Wisconsin – Green Bay (UWGB) held an outreach session that included government officials, local businesses, landowners and transportation stakeholders. Attendees were generally supportive of creating a marine transportation connection using the St. Lawrence Seaway to help alleviate congested freight lanes and provide global access for Wisconsin users. An intermodal terminal is an engine of growth for the regional economy, it can help reduce transportation costs, improve global access to new markets and aid the region's economy through the use of a sustainable and environmentally responsible transportation network. An improved transportation system increases the competitive advantage of existing businesses and provides new opportunities for new economic innovations.

The introduction of containerized freight to the Great Lakes and establishment of a new intermodal freight facility at the Port of Green Bay is viewed as an important first-step for the revitalization of the area. With a grant from the Great Lakes Marine Research Institute (GLMRI) at UW-Superior and UM-Duluth, UW-Green Bay has been working with area agencies and businesses to study the feasibility of introducing containerized freight to the Port of Green Bay. Our first year research tasks included an analysis of potential freight flow, conducting an on-line survey and personal interviews. Focus group sessions were scheduled with area manufacturing and transportation firms and provided valuable feedback on shipping activities of several firms and desired preference to ship from the Port of Green Bay. Analysis focused on commodities produced within a 200-mile catchment area surrounding the Port of Green Bay. The revised strategy has been to identify specific commodities originating from beyond this region that must be shipped to coastal ports which might better be directed through the Port of Green Bay. In the coming year, UW-Green Bay expects to refine the freight flow analysis and to present state-of-the-art mappings of the case study information. The study will include other supply chains that can be directed through the Port of Green Bay. The study will also identify potential terminal size, location, and other requirements, as well as building the necessary partnerships among shippers, carriers, and local agencies to establish the network support services, equipment supply and service delivery to realize global operations. Recent communication between the Port of Green Bay and Canadian National concerning future cooperation in the development a new intermodal facility is an important first step in this process.

6. Transfer of 217 Funds for Past Port Expenditures – Request For Approval

Discussion ensued on whether some Port expenses were under funded. When the balance sheets of the two departments were separated, the account balances were shown as they should be, had the accounting errors over the past several years not occurred. Therefore, the Port shows a deficit of \$452,000 through the end of 2008 and Solid Waste has been made whole. Staff reviewed for the Commission, from the beginning, as to how they arrived at the current shortfall and explained the new accounting system and how the balance sheets are now set up separately. McKloskey argued that when the County Board merged the two departments, they allowed the two departments to commingle their funds and now eight years later are asking the Port to pay on an 8-year-old debt. Staff maintained that it was not the County Board but errors in accounting that caused the problem. McKloskey stated Finance works for the County Board and their agents are representing the principals. The Commission requested an explanation as to why it was never questioned as to why Solid Waste was paying the Port's expenses. Staff explained that due to the large amount of money in the P&SW budget, it was not obvious that the Port side was running deficits. Discussion continued on who is responsible for the \$452,000 to make the Port whole. Staff feels that if the Port does not transfer the funds, the Solid Waste Board and County Board will see it as being asked to pay for activities outside of their area. The Commission expressed their displeasure in being put in this position at this time, however, most felt this was not the result of a conscious decision but rather a failure to pay attention to detail and was not policy related. If staff is confident that this money was for harbor expenses, then the Commission has an obligation to transfer the money from the 217 account to make the Port whole. The Commission went on to say that the Port as an enterprise fund is responsible for their bills and that this issue needs to be accepted and resolved so the Commission and staff can move forward. Discussion confirming that all these expenses are in fact the Port's was discussed and agreed upon. A transfer of \$452,000 from the 217 fund would leave a balance of \$1.3M. Reimbursement of legal fees at 80% was also discussed.

A motion was made by Craig Dickman to accept staff recommendation and authorize transfer of money from 217 funds to the Harbor to balance the books to make up for the shortfall of \$452,000. Motion was seconded by Tom Van Drasek. Motion passed. President McKloskey and Commissioner Gower voted against the motion; Commissioner Erickson was not present at the time of the motion). Also noted by Commissioner Dickman that he felt this was one of the least appealing motions that he has made since being on the Commission but that the books need to be balanced and the Commission needs to move forward.

7. Bay Port Long-term Care & Closure Cost Estimates - Update

A balance sheet, done by Robert E. Lee & Associates, with revised calculations for long-term care and closure was reviewed. BayPort should be able to be closed the same way as Renard Island; that being with dredged material rather than a cap which was originally proposed. The 217 Agreement ends in year 20; however, Brown County will still have three years' of dredge material to manage after the Agreement ends. Finance has recommended money be put into a deferred O&M fund for management of BayPort during these last three years. The long-term care fund currently has \$145,000 which staff believes may be sufficient. The closure costs were originally estimated at several million dollars, however, using dredge material rather than capping brings that cost down to \$117,000, in today's

market. Staff will work with Robert E. Lee and administration to reallocate 217 funds to adequately fund all needs and consider funding a deferred O&M and bring a proposal for funding future Bay Port needs to the Commission's for approval.

8. Bay Port Sediment Sampling Results – Update

Staff reviewed a letter from Foth received in December on sediment sampling to determine the quality of the dredge material at Bay Port for the ultimate cap of Renard Island. Various cells were sampled and came back very homogeneous. In the closure plan for Renard Island, the WDNR has set criteria which must be met for using the dredge material. Sediment sampling closure plan limits are shown in Table 1. The contaminants of concern are PCBs and mercury. The test results for these and other contaminants of concern are within the limits of the closure plan. Table 2 shows how many times the required criteria have been met for the 11 samples. Lead is now the main item of concern. Staff is meeting with the WDNR next Tuesday.

9. Public Relations 2010 Task & Timeline – Request For Approval

A timeline was prepared by Leonard & Finco outlining proposed public relations efforts/activities for 2010, one being the 2010 Tall Ships Festival. **A motion approving the public relations task and timeline for 2010 was made by Hank Wallace and seconded by Tom Van Drasek.** Unanimously approved.

10. U.S. Army Corps of Engineer's Renard Island Causeway Design & Cost Estimates

As directed by the Commission in January, staff met with representatives of the City of Green Bay relating the Commission's desire to approve a plan at the February Harbor Commission meeting for the Renard Island causeway. Commission President McKloskey and staff, along with representatives of the City of Green Bay, will update the Planning, Development & Transportation (PD&T) Committee on January 25, 2010. The Harbor Commission will entertain comments and requests from Green Bay as to how the final causeway design chosen affects their future plans for recreation on Renard Island. The plan is to have the final causeway recommendation to the USACE discussed and approved by the Harbor Commission and PD&T in February and the County Board in March.

A motion to suspend the rules was made by Hank Wallace and seconded by Bernie Erickson. Unanimously approved.

Scott Matejor, City of Green Bay, explained the City's interest in future recreation on Renard Isle.

A motion to return to regular session was made by John Gower and seconded by Craig Dickman. Unanimously approved.

A motion to suspend the rules was made by John Gower and seconded by Hank Wallace. Unanimously approved.

Joe Costello, resident, expressed that today's problem areas such as Renard Island may be a future useful area to be enjoyed by the public and encouraged the Commission to keep that in mind when making decisions.

A motion to return to regular session was made by Craig Dickman and seconded by Tom Van Drasek. Unanimously approved.

11. 2007 Port Security Grant Reimbursement – Update

2007 Port Security grant information was presented and placed on file.

12. Director's Report

Director Larscheid explained that the Port and Solid Waste Department is in the process of selecting an engineering consultant via a Request for Proposal which will go to the County Board for approval in March.

13. Audit of Bills – Request for Approval

..... Unanimously approved.

14. Tonnage Report

The Port tonnage is down 18% for the year with December having only 5 ship arrivals delivering 40,000 tons of cargo. Discussion ensued on the Asian carp issue and the Great Lakes with staff indicating they support stopping the Asian carp but by using means that do not close the waterways in Illinois as is being suggested by some.

15. Such Other Matters as are Authorized by Law
There were no other matters to discuss.

16. Adjourn
A motion to adjourn was made by Hank Wallace and seconded by Tom Van Drasek. Unanimously approved.
Meeting adjourned at 1:20pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

(DRAFT) MINUTES
LOWER FOX RIVER AND GREEN BAY SHORELINE WATERFRONT
REDEVELOPMENT STEERING COMMITTEE MEETING
Brown County Planning Commission
3:00 p.m., Wednesday, November 11, 2009
National Railroad Museum
2285 S. Broadway
Ashwaubenon, Wisconsin

Committee Members

Paul Blindauer	Exc	Derek Lord	Exc
Penny Dart	Exc	Neil McKloskey	Exc
Cheryl Detrick	Exc	Jeff Mirkes	Exc
Erin Hanson (for Kristen Dufresne)	X	Jessica Beckendorf	X
Dean Haen	X	Ken Pabich	Exc
Rick Ledvina	X	Charles Pelky	Exc
Carol Karls	X	Michael Telzrow	X
Rick Koffler	X	Aaron Schuette	X
Steve Kubacki	X	Nic Sparacio	X
Chuck Lamine	X	Mark Walter	X

Also: Eric Fowle – East Central Regional Planning Commission, Scott Stein – Leonard & Finco Public Relations, Inc.

ORDER OF BUSINESS

- 1. Welcome – Mr. Michael Telzrow – National Railroad Museum Executive Director.**
Mr. Michael Telzrow, National Railroad Museum Executive Director welcomed the committee and provided a brief overview of the history of the National Railroad Museum.
- 2. Review/action regarding September 30, 2009, meeting minutes.**
M. Walter moved and R. Ledvina seconded a motion to adopt the minutes of the September 30, 2009, committee meeting as presented. Motion carried unanimously.
- 3. Update on plan efforts to date.**
 - a. Land use update.**
 - b. Public lands / access inventory.**
 - c. Plan document compilation.**
 - d. Stakeholder interviews.**

A. Schuette provided the committee with an update on the listed efforts to date. Progress had slowed due to county budget issues taking precedence, however with the budget adopted, the public lands / access inventory, plan document compilation, land use update, and stakeholder interviews will be a primary work effort for BCPC staff over the next month.
- 4. Fox River PCB remediation presentation – Mr. Scott Stein, Leonard & Finco Public Relations, Inc.**
Mr. Scott Stein of public relations firm Leonard and Finco provided a presentation regarding the Fox River PCB remediation process and timeframe (approximately 9

years). Mr. Stein answered questions from the committee related to the project. A. Schuette asked about future use of the dewatering site. Mr. Stein stated that it has not yet been determined. D. Haen stated that the port would be interested in obtaining the property. D. Haen stated his concern regarding the potential limitation of future port expansion due to the armored capping of contaminated sediments at the current channel depth of 26'. Discussion ensued regarding how Brown County can utilize Great Lakes Restoration Initiative funding to implement the plans in place and the plan being developed. The committee thanked Mr. Stein for his presentation.

5. Fox-Wisconsin Rivers Heritage Parkway plan presentation – Mr. Eric Fowle, Executive Director, East Central Wisconsin Regional Planning Commission.

Mr. Eric Fowle, Executive Director of the East Central Wisconsin Regional Planning Commission provided a presentation on an effort to designate the Fox and Wisconsin River corridors from Green Bay to Prairie du Chien as a National Heritage Parkway. Mr. Fowle noted that designation of the corridor as a National Heritage Parkway would have no impact on private property rights. The corridor would be of a similar designation as the Lake Michigan Circle Tour or Great River Road. The intent is to raise awareness of this unique natural and cultural resource and its importance to Wisconsin's history. The committee thanked Mr. Fowle for his presentation.

6. Set next meeting date and location.

R. Koffler stated the Green Bay Yacht Club would be willing to host the next meeting of the committee. The next meeting was set for 3:00 p.m. Thursday, January 21, 2010, at the Green Bay Yacht Club, located at 100 Bay Beach Road in Green Bay.

7. Adjourn.

C. Karls moved to adjourn. M. Walter seconded. Motion carried unanimously. Meeting adjourned at 4:30 p.m.

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, December 2, 2009
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>Abs</u>	John Klasen	<u>X</u>
James Botz	<u>X</u>	Pat Kolarik	<u>Exc</u>
Keith Chambers	<u>X</u>	Andy Lundt	<u>Abs</u>
William Clancy	<u>X</u>	Patrick Moynihan, Jr.	<u>X</u>
Norbert Dantinne, Jr.	<u>X</u>	Ken Pabich	<u>X</u>
Ron DeGrand	<u>X</u>	Mike Soletski	<u>X</u>
Bernie Erickson	<u>X</u>	Alan Swatloski	<u>Abs</u>
Mike Fleck	<u>X</u>	Mark Tumpach	<u>X</u>
Steve Grenier	<u>X</u>	Jerry Vandersteen	<u>X</u>
Mark Handeland	<u>X</u>	Tim VandeWettering	<u>X</u>
Phil Hilgenberg	<u>X</u>	Dave Wiese	<u>X</u>
Dotty Juengst	<u>X</u>	Vacant (Scott & Bellevue)	<u> </u>

OTHERS PRESENT: Chuck Lamine, Jon Motquin, Jeff DuMez, Lori Williams, Scott Brosteau, Ken Geurts, and Luann Pansier.

The meeting was called to order by N. Dantinne at 6:30 p.m.

1. Approval of the minutes of the November 4, 2009, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by R. DeGrand, seconded by D. Wiese, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the draft minutes from the November 11, 2009, meeting of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee.

A motion was made by P. Moynihan, seconded by J. Vandersteen, to receive and place on file the draft minutes. Motion carried unanimously.

3. **Public Hearing:** Sewer service area amendment to add 144.1 acres to the Town of Ledgeview sewer service area, 2.4 acres to the City of De Pere sewer service area, and 78.6 acres to the Village of Bellevue sewer service area.

J. Motquin opened the public hearing and read the notice as it appeared in the Green Bay Press-Gazette.

N. Dantinne read the names as they appeared on the public hearing sign in sheet.

Scott Brosteau, 4057 Three Penny Court, De Pere, stated he is in favor of the sewer service area amendment for the Town of Ledgeview.

Ken Geurts, 1962 Old Valley Court, De Pere, stated he is on the sanitary board and this amendment will help things move forward in an orderly manner in the Town of Ledgeview.

Luann Pansier, 3701 Dickinson Road, De Pere, stated she supports the sewer service area amendment. She is the treasurer for the Town of Ledgeview and also the clerk/treasurer for the sanitary district.

J. Motquin asked three times if there was anyone else that wished to speak. Hearing none, the public hearing was closed.

4. Sewer service area amendment to add 144.1 acres to the Town of Ledgeview sewer service area, 2.4 acres to the City of De Pere sewer service area, and 78.6 acres to the Village of Bellevue sewer service area.

J. Motquin stated this is a joint amendment between three municipalities. The Town of Ledgeview had proposed removing approximately 136 acres of sewer service areas (SSA) that have been annexed to the City of De Pere and the Village of Bellevue. This would have created un-serviced islands. The City of De Pere and Village of Bellevue were contacted to simultaneously join in this amendment to use their reserve acres to avoid creating un-serviced islands.

N. Dantine asked if the municipalities have cooperative agreements.

J. Motquin replied that Ledgeview has two different SSA agreements with Bellevue. He stated Bellevue and De Pere both support the amendment.

C. Lamine stated this is a cooperative application between the three municipalities.

K. Pabich said the De Pere City Council approved the recommendation for supporting the Ledgeview amendment and also the De Pere amendment areas at their meeting last night.

A motion was made by B. Erickson, seconded by M. Fleck, to approve the amendment with the two conditions listed in the staff recommendation. Motion carried unanimously.

5. Discussion regarding a possible grant opportunity for Light Detection and Ranging (LIDAR) to be included in the 2010 air photo project.

J. DuMez stated the 2010 Land Information budget includes \$80,000 for a high resolution air photo project to be done in the spring of 2010. Brown County has also obtained \$25,000 in federal funding through the Department of Homeland Security for this project.

J. DuMez stated we would like to find enough funding to also perform elevation mapping. LIDAR would be a cost-effective way to do this. LIDAR uses laser distance measurements to sample millions of points on the ground. Each elevation shot would be accurate to approximately one foot. The points could then be processed into useful information. Practical applications of this information could be used for storm water management issues, flood studies or amendments/revisions to the floodplain maps, and for infrastructure planning and design. Developers would find this information useful to locate suitable areas for development and for their preliminary site planning. This LIDAR

information would not be an end-all and would still need to be supplemented with information provided by surveyors or engineers.

J. DuMez said an application for a USGS grant was submitted last Monday for possible funding for the LIDAR project. The "shovel-readiness" of the project had to be demonstrated since the grant's funding was provided with American Recovery & Reinvestment Act (ARRA) stimulus funds. Applications for federal appropriations are due in February and we will also be applying for these funds for this project.

J. DuMez thanked the communities for their letters of support for this project.

M. Soletski asked what the cost of this project would be without any grant funding.

J. DuMez replied the LIDAR would cost approximately \$200,000 and the 2-foot contour information would cost an additional \$200,000. The contour generation was not an eligible activity for the grant. However, the software to generate the contours from the LIDAR data was eligible so we did apply for the software to enable us to generate 2-foot contours.

C. Lamine stated to complete the 2-foot contours, we should focus on the areas of demand immediately and then use the software in-house to generate the 2-foot contours in the other areas.

W. Clancy asked if the local surveyors will be able to access this information from their office once it's complete.

J. DuMez replied yes.

N. Dantine asked if the LIDAR information will be accurate enough to use for preliminary cuts and fills for projects.

J. DuMez replied that it could be used for preliminary planning.

M. Soletski stated the surveyor will still have to do the field work for the final grades but this information will greatly reduce the initial overall cost. He stated the contour information will be very valuable information for the communities and the public.

6. Subdivision ordinance variance request to enable the creation of two parcels without public street frontage in the Village of Bellevue.

J. Motquin stated a certified survey map (CSM) was received for the creation of three lots. Most of the foundations are already in the ground on this condominium development. Due to the fact that banks do not want to loan to new condominium associations because the collateral is not a defined piece of land, the property owner has chosen to create two land-locked parcels to separate some of the unfinished buildings to allow for their completion. The parcel is surrounded by environmentally sensitive areas (ESAs) on three sides. A minor ESA amendment was done in 2007 to allow for the development of this parcel. An area development plan has not been done for this parcel because the landowner would still like to farm for an indefinite amount of time.

J. Botz asked if a new road will access these two lots in the future.

J. Motquin replied yes in the future. He stated there is a private road to access the site. One of the conditions of the CSM is that an ingress/egress easement is established in perpetuity to access the site.

N. Dantine asked if there was a variance prior to this that allowed for these lots with no road frontage.

J. Motquin replied there was not a previous variance and that this development was done as condominium plats. There are in the process of dissolving the condominium plats and instead putting the CSM on this development.

K. Pabich asked if the road south of the property was officially mapped.

J. Motquin displayed on the map the point at which the road was officially mapped to.

K. Pabich stated that without having the road officially mapped, there is no guarantee the parcels would have access in the future.

P. Hilgenberg stated the access easement should address the maintenance of the road and the funding of it.

W. Clancy asked who upkeeps the private road.

J. Motquin replied that the condominium association does.

K. Pabich suggested that before the final approval, the condominium document agreement regarding the private road and the maintenance of it should be recorded with the Register of Deeds. In doing so, future owners would be made aware and this will also guarantee that the road will be maintained.

J. Motquin replied that the Village of Bellevue has approved a planned development district for this CSM already and stated he will check with the village to assure these issues have been addressed.

C. Lamine suggested that a condition could be added to this variance approval to address the road's long-term maintenance requirements and responsibilities for this.

K. Pabich noted that we should also require it to be recorded at the Register of Deeds.

M. Soletski stated we should have something in place that explains our reasoning in waiving the frontage requirement because there will be a road there in the future.

C. Lamine replied that in the past, instead of officially mapping a road, we have required an area development plan. This would prove that you can get a road in there.

A motion was made by K. Pabich, seconded by M. Soletski, to approve the variance request with conditions (1) and (2) listed in the staff recommendations and also the addition of the two following conditions: (3) the maintenance agreement for the maintenance of the private road must be submitted and recorded with the Brown County Register of Deeds, and (4) the Village of Bellevue must show us an area development plan with a viable public street that could be provided in the future for access to the site prior to approval by staff. Motion carried unanimously.

7. Lily Lake Watershed Land Use and Water Quality Study (Phases III and IV) presentation.

J. Motquin gave a PowerPoint presentation explaining the findings of the final phases of this study. Components of this portion of the study included surveys to watershed residents and an internet survey of all Brown County residents, field observations, and chemical instrumentation. A Lily Lake Comprehensive Management Plan has been created and should be implemented to ensure the long-term health and viability of Lily Lake.

R. DeGrand thanked Brown County and Brown County Planning Commission staff for completing this study of Lily Lake.

8. Director's report.
 - a. Update regarding the 2010 Brown County Planning Commission budget.

C. Lamine said the 2010 Brown County Planning Commission budget was approved by the County Board. The Transportation Planning grant revenue was increased by approximately \$19,000 as additional funds became available.

C. Lamine stated that the Brown County Planning and Land Services Department will be hosting a workshop to discuss the Working Lands Initiative. It will be held on December 17 from 7:00 p.m. – 9:00 p.m. at the Brown County Central Library. Representatives from the Wisconsin Department of Agriculture, Trade, and Consumer Protection and the Wisconsin Towns Association will be in attendance to present and also to answer questions pertaining to this program. The Wisconsin Farm Bureau was also invited to attend this workshop.

9. Brown County Planning Commission staff updates on work activities during the month of November 2009.

A motion was made by P. Moynihan, seconded by J. Vandersteen, to receive and place on file the staff updates on work activities. Motion carried unanimously.

(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)

10. Other matters.

None.

11. Adjourn.

A motion was made by R. DeGrand, seconded by M. Soletski, to adjourn. Motion carried unanimously. The meeting adjourned at 8:00 p.m.

:lsw

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
December 2, 2009**

November 2009 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the November meeting of the Brown County Planning Commission Board of Directors.
- Attended the November Lean Steering Committee meeting.
- Worked on developing the Energy Chapter of the Brown County Sustainability Plan.
- Completed the preliminary review of a loan application to the Brown County Economic Development Revolving Loan program for a business start up proposing to generate 300 new jobs in Brown County.
- Completed the administrative procedures to enable \$1,000,000 in CDBG-Economic Development grant funds to Salm Partners resulting in the creation of 100 new jobs in the Village of Denmark.
- Completed the semi-annual report to the Wisconsin Department of Commerce for the Brown County Revolving Loan Fund Program and the CDBG-Economic Development Grant Program.
- Prepared comments regarding a proposal by Supervisor Scray to privatize the Planning and Land Services (PALS) Department and presented at the November 2009 meeting of the Executive Committee.
- In response to a proposal to privatize the PALS Department and per a request from a Brown County Supervisor, prepared a document titled *Brown County Planning and Land Services Department Program Summary* describing department activities.
- Responded to requests for information from the Brown County Board Internal Auditor in regards to the proposal to privatize the PALS Department.
- Per a request from a County Board Supervisor, provided background information regarding the PALS Department being closed over the lunch hour prior to 2008 as it related to the proposal to privatize the PALS Department.
- Per a request from a County Board Supervisor, provided a staff report developed in February of 2009 explaining BCPC staff involvement at the City of Green Bay City Council meeting regarding roundabouts on Military Avenue at the request of a Green Bay Alderman and County Supervisor.
- In response to a proposal to privatize the PALS Department and per a request from a Brown County Supervisor, prepared a document titled *Brown County Planning and Land Services Grant Summary Report November 5, 2009*, describing recent grant activity.
- Met with and communicated with several concerned citizens, news media, and government officials regarding the proposal to privatize planning services for Brown County.
- Met with the County Executive regarding proposal to privatize the PALS Department.
- Provided information regarding local, state, and federal regulations related to activities of the PALS Department in relation to the proposal to privatize the PALS Department.
- Attended the November County Board of Supervisors meeting to answer questions regarding the 2010 PALS Department budget.

- Attended the November meeting of the Environmental Impact Statement (EIS) Lead Agencies meeting and reviewed the draft EIS Alternatives Identification and Analysis document for the Southern Brown County EIS.
- Continued to review draft sections of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Met with the GIS/Land Records Coordinator, Zoning Administrator, and a member of the Brown County Planning Commission Board of Directors to discuss alternatives for funding of a LIDAR land contour mapping project.
- Attended the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan Steering Committee meeting on November 11.
- Assisted the Senior Land Use Planner with a review for a major sewer service area (SSA) amendment #SSA 2009-03 LED. This amendment added 144.1 acres to the Ledgeview SSA, 2.4 acres to the De Pere SSA, and 78.6 acres to the Village of Bellevue SSA.
- Prepared for and presented an update to the Brown County Energy Oversight Committee regarding renewable energy projects and updates regarding the Energy Efficiency Conservation Block Grant projects funding \$620,000 in renewable energy projects for Brown County.
- Met with PALS staff to discuss coordination of regulations associated with environmentally sensitive land protection.
- Met with various county staff and coordinated with staff of the City of Green Bay to assist in possible funding for a Neighborhood Energy Efficiency Conservation Block Grant from the ES Department of Energy.
- Volunteered to serve food at the Brown County Employee Lunch United Way fundraiser.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Presented the draft De Pere Bicycle and Pedestrian Plan to the plan's advisory committee and facilitated a discussion about the draft document. Also began to incorporate committee member comments into the draft bicycle and pedestrian plan. The plan will be incorporated into the updated De Pere Comprehensive Plan as a new chapter.
- Completed the draft update of the De Pere Comprehensive Plan's Transportation Chapter.
- Facilitated an EIS Lead Agencies meeting with representatives of WisDOT and the BCPC. Also answered questions from other agencies about the draft Alternatives Identification and Analysis report.
- Began to revise the MPO Long-Range Transportation Plan's Existing Conditions section for the update that must be completed by November of 2010.
- Developed a CTH GV Study progress report for the November meeting of the Brown County Board's Planning, Development, and Transportation Committee.
- Prepared information for a presentation to the Ledgeview Business Association about the CTH GV project and EIS. Also presented the information to the association and answered questions.
- Completed a survey from the Texas Transportation Institute concerning current and planned short sea shipping activities in the area.

The recent major planning activities of Aaron Schuette, Senior Local Assistance Planner:

- Continued writing the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Continued updating the land use inventory for the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.

- Coordinated the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan Steering Committee meeting on November 11.
- Provided a presentation to the UWGB Environmental Planning and Policy Senior Seminar class on the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan and the planning profession.
- Communicated with the state Department of Agriculture, Trade, and Consumer Protection regarding the Wisconsin Working Lands Initiative throughout November.
- Attended the Wisconsin Working Lands Initiative workshop at the Apple Creek Inn on November 4.
- Met with Eaton officials regarding the Wisconsin Working Lands Initiative on November 10.
- Presented background information related to the Wisconsin Working Lands Initiative to the Pittsfield Planning Commission on the evening of November 10.
- Met with the Ledgeview Town Board on the evening of November 24 to discuss the Wisconsin Working Lands Initiative.
- Met with the Eaton Town Board on the evening of November 30 to discuss the Wisconsin Working Lands Initiative.
- Performed the necessary administrative steps for Brown County to receive and distribute EECBG funds.
- Presented an application by the Village of Ashwaubenon for Brownfield Grant funding to the Brown County Planning Commission Board of Directors at the meeting on the evening of November 4.
- Continued administration of the brownfield grant and prepared a reimbursement request to the EPA for consultant work performed under the contract including projects in the Village of Allouez, City of De Pere, and Village of Suamico.
- Reviewed the draft Phase I environmental site assessment for the Village of Suamico DPW.
- Attended and presented the draft Howard-Suamico Safe Routes to School (SRTS) Plan to the Suamico Village Board on the evening of November 2.
- Performed a USGS well check on November 18.
- Attended and presented the draft Utilities and Community Facilities Chapter to the City of De Pere Planning Commission on the evening of November 23.
- Met with Bay-Lake Regional Planning Commission staff regarding the transition process for Village of Wrightstown local assistance planning on November 25.
- Performed a sign ordinance review for a proposed sign in the Mountain-Bay Plaza development in the Village of Pulaski.
- Prepared a listing of the parcels proposed to be rezoned from the R-4 two-family district to the R-3 single-family district in the Village of Pulaski.
- Researched issues related to condominium conversion to zero-lot line homes in the Village of Wrightstown.
- Met with condominium owners in the Village of Wrightstown regarding conversion to zero-lot line homes on the evening of November 30.
- Reviewed the draft Rockland Code of Ordinances.
- Prepared a spreadsheet with old and new zoning classifications for the Town of Rockland.
- Printed display parcel maps of the Town of Eaton and Village of Pulaski.

The recent major planning activities of Peter Schlein, Senior Natural Resource Planner:

- Reviewed potential environmentally sensitive area (ESA) concerns, potential violations, and identified methods for correction for property owners in the Town of Rockland and Village of

Bellevue, among various phone inquiries. Solutions for other potential violations are in progress.

- A Town of Rockland review of a potential alvar (part of the Niagara escarpment), which is a limestone plain with thin or no soil and sparse vegetation. After further review with staff from WDNR and Bay-Lake Regional Planning Commission (BLRPC), it was determined that the site may not have been an alvar because vegetation species were not typical for the situation. An alvar is not common and would have been a significant environmental find for the county, thus a second review by UWGB staff may be suggested from BLRPC.
- A Village of Bellevue site plan and land division was discussed related to the division of two lots near an area where an ESA amendment was performed in the past. A land division is under review by the Land Use planner.
- A number of Village of Bellevue properties were researched for buildable area after the new DFIRM maps were approved. Property owners in a common area were interested in knowing the impacts of the floodway line in their backyard.
- Performed review of Cobblestone at Centennial Centre subdivision for a water quality management letter in order to provide sewer service to the site.
- Revised and prepared certain documents related to the Brown County MS4 Permit. Documents included:
 - Added benthic growth and abnormal vegetation to outfall data collection information for 2010, and modified five-year testing cycle to allow for retest of flow sites from previous year, at the request of WDNR. Performing the changes/updates in-house save the county approximately \$280.
 - Obtained clarification from local and Madison branch of WDNR regarding on-going field screening at municipal lines. The requirement appears beneficial for towns, villages, and cities but is an arbitrary testing location in many situations for counties. This would reduce annual testing needs for the Brown County by two to three days, saving \$1,500 in County Highway and Planning staff hours over each permit cycle.
- Performed duties of chair of NEWSC. Oversaw the following:
 - Developed 2010 organization budget.
 - Continued implementation of fall portion of year-long anti-phosphorous campaign.
 - Passed chair position on to vice-chair of organization during fall elections.
 - Attended monthly Illicit Discharge Detection and Elimination (IDDE) committee meetings.
- Performed duties as local planning assistant for the Town of Ledgeview. Completed the following tasks:
 - Prepared summary reports of staff for last two years to aid Commission in deciding to contract a new agent for planning services in 2010.
 - Developed Neighborhood Center District binder for staff.
 - Prepared documents to forward to new incoming planning staff.
 - Addressed street vacation issues with WDOT.
 - Prepared site plan reviews for new multi-family housing area.
 - Finalized an October and December 2009 zoning map, an address book map, and a large address map for DPW and fire needs.
 - Attended Planning & Zoning Committee meeting and staff meetings.
 - Provided miscellaneous planning services.
- Performed duties as local planning assistant for the Village of Suamico. Provided miscellaneous planning services.
 - Provided county advice regarding trail concepts with village planner.
- Provided planning services and environmentally sensitive area related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of

ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.

- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Jon Motquin, Senior Land Use Planner:

- Completed review letters for three certified survey maps (CSMs).
- Distributed new CSMs and plats for review.
- Distributed and filed recorded CSMs and plats.
- Conducted fieldwork for plats and CSMs undergoing review. Visited several sites to observe and verify wetlands, environmentally sensitive areas (ESAs), and non-buildable areas.
- Reviewed all street names for new plats and CSMs in Brown County. This function verifies the spelling and location of existing streets and extensions of streets, as well as verifying non-duplication and appropriateness of proposed new street names.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.
- Prepared and presented staff reports for development proposals in the Village of Denmark as a staff planner:
 - Attended one monthly evening Planning Commission meeting to continue to create an updated zoning ordinance.
 - Performed background research and continued drafting an updated zoning ordinance for the village.
 - Reviewed a site design plan for a proposed manufactured homes, recreational vehicle, and utility trailer sales establishment in the village.
 - Completed a staff report for a variance for a side yard setback for a proposed accessory structure for a manufacturing facility.
 - Served as the zoning administrator for the Village of Denmark.
- Attended monthly staff meetings.
- Continued background research and work on Lily Lake Land Use and Water Quality Study Phase III.
 - Continued to analyze survey data.
 - Continued preparing chapters regarding several topics for the Comprehensive Lake Management Plan.
 - Completed the final draft copy of the *Lily Lake Comprehensive Management: Watershed Land Use and Water Quality Study*.
- Served as the addressing agent for the towns of Eaton, Green Bay, Holland, New Denmark, and Pittsfield.
- Reviewed one water quality management letters for sewer service extension in the Brown County Sewer Service Area.
- Completed CSM reviews for the Zoning Department.
- Completed administrative review for a major sewer service area (SSA) amendment #SSA 2009-03 LED. This amendment added 144.1 acres to the Ledgeview SSA, 2.4 acres to the De Pere SSA, and 78.6 acres to the Village of Bellevue SSA.

- Advised the Village of Denmark regarding a possible SSA amendment which the village is considering.
- Collaborated with Village of Hobart staff, a local surveyor, and a local developer to complete a second plat for the Centennial Centre at Hobart development.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Using the software ArcMap added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase. The Planning Department will receive a grant for \$67,109 to complete the *Bicycle and Pedestrian Study and Model Ordinance Development* project. Creating the inventory is the first step in the process.
- Collected and began analyzing data for the 4th *Quarter Green Bay Metro Route Review* report. All of Metro's full service fixed routes will be examined.
- Evaluated the need for a possible Transportation Improvement Program (TIP) amendment to secure \$48,000 for the Forward Service Foundation to fund the Brown County Mobility Manager and transportation services for the first half of 2010. This action is a result of the federal transportation law, SAFETEA-LU, expiring and lack of a long-term extension or passage of a new law. An amendment was not required as the 2010 program was adequately presented in the current TIP.
- Researched the Environmental Protection Agency's (EPA) PM2.5 non-attainment thresholds and designation process under the provisions set by the Clean Air Act. The Wisconsin Department of Natural Resources (DNR) staff has indicated to the Federal Highway Administration (FHWA) staff that "Brown County may slip into non-attainment once 2007-2009 monitor data is available." The designation places additional responsibilities and requirements on the MPO. Currently, Brown County is attainment for criteria pollutants.
- Assisted Green Bay Metro staff in processing a request for additional American Recovery and Reinvestment Act (ARRA) funds. Additional stimulus funding has become available to Wisconsin's urban transit properties as the rural systems collectively failed to spend their ARRA allocation.
- Prepared for consideration a resolution requesting the Green Bay Common Council to authorize the mayor to file and execute the 2010 Federal Section 5307 grant application for transit operating assistance. The estimate of \$2,522,595 in funds to be applied for will offset the cost of providing mass transit in the cities of Green Bay and De Pere, the villages of Allouez, Ashwaubenon, and Bellevue, and to the Oneida Tribe of Indians. Also prepared the certifications and assurances document for 2010.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Prepared and presented materials at the US 41 Transportation Management Plan (TMP) Task Force meeting. The US 41/Shawano Avenue interchange was the area of emphasis.
- Collected and supplied various transportation information to Northeastern Wisconsin Regional Access to Transportation Committee (NEWRATC) members.
- Attended the Brown County Planning Commission Board of Director's meeting on November 4.
- Participated in the in the Green Bay Transit Commission meeting on November 18.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Completed a grant application to USGS for \$250,000 to complete Lidar elevation mapping for Brown County; met with various members of the community to discuss needs; presented

at the Brown County Homebuilders to generate support for the project; made various contacts with many others in the community.

- Provided monthly refresh of GIS data to E-911 to be used for the Computer Aided Dispatch system on November 13.
- Met with Information Services staff to create a workplan for GIS migration to a new server platform.
- Continued to work on the new web mapping server by assisting the Information Services Department on the software installation and by preparing the GIS maps for inclusion into the new system.
- Continued to work on the new plat book.
- Worked with Ashwaubenon and Brown County Public Safety to adjust the police dispatch recommendations at various intersections in Ashwaubenon.
- Met with John Lampkin at the Communications Center to discuss mapping required for the upcoming radio interoperability study.
- Assisted Green Bay Metro Transit in reviewing proposals for Automatic Vehicle Location (AVL); participated in a webinar to view demonstrations from vendors.
- Provided land records report on special assessments for the Town of Pittsfield.
- Provided a list of parcels and addresses zoned exclusive agriculture for the Town of Ledgeview to assist in a mass mailing.
- Updated a sewer service area map in the Village of Denmark.
- Assisted the Senior Planner by creating a new GIS layer for the upcoming 2010 Land Use Inventory.
- Participated in a conference call with the Baird Creek Foundation and Ducks Unlimited to discuss the county's GIS services as related to the objectives of these two organizations.
- Assisted Mead & Hunt with obtaining information on environmentally sensitive areas in Ledgeview.
- Performed several GIS database edits in order to keep all programs running with current information.
- Created a GIS database replica for the Village of Bellevue.
- Provided a parcel dataset for McMahon on behalf of a Town of Lawrence project.
- Spent a significant amount of time documenting the activities of the Land Information Office as a response to the proposal to privatize the department.
- Attended various County Board committee meetings.
- Attended other staff meetings and ad hoc meetings as needed.
- Continued to keep the County Land Records Mapping Web site running and troubleshoot as needed.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Completed the first part of the bus stop update project. All 250 points have been adjusted with the proper data entered for each point. Brown County staff is working in coordination with Green Bay Metro to check all the points in a "comprehensive review" for proper location along all routes. All pictures have been tagged and given an ID. The pictures will be linked to the Google Transit feed in the next step of the bus stop update.
- Worked on the STP Urban grant making sure all sidewalks in Green Bay are aligned properly and have the correct data.
- Produced several maps to assist staff with the update to the City of De Pere Comprehensive Plan.

- Created multiple maps for the Principal Planner for pedestrian and bicycle facility review in the City of De Pere.
- Designed a rough format for a new web page design that will be presented to staff in the coming month. The new design is intended to make navigation easier within the Planning and Land Services Department.
- Created a map book for the Town of Ledgeview allowing for easy "in the field" use.
- Created a map for the Town of Ledgeview to be used for several applications including emergency use, snow plowing, and use by the fire department.
- Assisted the Senior Land Use Planner by creating a map to be used in one of his case reports. This map was created through a process called geo-referencing which overlays images onto the existing map data.
- Held three meetings with Chris Braatz from Green Bay Metro. We worked on the bus stop locations and picture recognition.
- Participated in staff meetings.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE
Thursday, July 30, 2009
Northern Building
305 E. Walnut Street, Room 200
Green Bay, WI
3:00 p.m.

ROLL CALL:

Michael Soletski	<u>X</u>	Dennis Reim	<u>X</u>
Bill Bosiacki	<u>X</u>	Graham Callis	<u>X</u>
David Chrouser	<u>X</u>	Norb Dantine	<u>X</u>
Pat Ford	<u>Exc.</u>	Pat Kaster	<u>X</u>
Chuck Lamine	<u>X</u>	Jon Motquin	<u>X</u>
Michael Vande Hei	<u>X</u>	Andrew Vissers	<u>X</u>
Jim Wallen	<u>Exc.</u>		

OTHERS PRESENT: John Luetscher, Brown County Corporation Counsel

1. Introductions.

The meeting was called to order by M. Soletski at 3:03 p.m.

2. Approval of the June 25, 2009, minutes.

M. Soletski indicated that Paul Kosmoski, Kos Management, had attended the June 25, 2009, meeting. His name should be added to others present.

Motion by P. Kaster, seconded by C. Lamine, to approve the June 25, 2009, minutes with the one change as requested by M. Soletski. Motion carried unanimously.

3. Review and action regarding the draft of proposed revisions to the Brown County Subdivision Ordinance (Chapter 21 of the Brown County Code).

a. Entity definition (s. 21.20)

J. Motquin indicated that the subcommittee had discussed the definition of "entity" at its June 25 meeting. A consensus had been reached to utilize a definition from Wisconsin Statutes. The proposed definition is derived from Ch. 180. Wis. Stats. The term "individual" was added to ensure that the proposed Chapter 21 definition is thorough.

Entity: Includes an individual; a domestic corporation; a foreign corporation; a limited liability company; a nonstock corporation; a stock or nonstock cooperative association; an unincorporated cooperative association; a profit or nonprofit unincorporated association; a business

trust; an estate; a partnership; a trust; 2 or more persons having a joint or common economic interest.

Motion by P. Kaster, seconded by C. Lamine, to adopt the proposed definition for "entity" as recommended by staff. Motion carried unanimously.

b. Outlot definition (s. 21.20)

J. Motquin indicated that the subcommittee had discussed the definition of "outlot" at its June 25 meeting. A consensus had been reached to utilize a definition from Wisconsin Statutes. The proposed definition is derived from Ch. 236. Wis. Stats. The term "public street" was added to the proposed definition.

Outlot: Any parcel of land other than a lot, block, or public street so designated on a plat or certified survey map.

Motion by P. Kaster, seconded by A. Vissers, to adopt the proposed definition for "outlot" as recommended by staff. Motion carried unanimously.

c. Outlot Characteristics (proposed s. 21.635)

J. Motquin recapped the subcommittee discussion regarding outlots from the June 25, 2009, meeting. Subparagraph 1 was the existing definition from Chapter 21 verbatim. Subparagraphs 2 through 5 were proposed additions. Subparagraph 2 required that restrictive covenants regarding the ownership, maintenance, and use of outlots. This was currently a Brown County Planning Commission staff policy. Subparagraph 3 required that a viable "entity" own the outlot at the time of platting. Subparagraph 4 indicated that outlots could be used as building sites. Subparagraph 5 pertained to the use and sale of landlocked outlots only.

Discussion took place regarding subparagraphs 2 through 5.

M. Soletski indicated he would like to see "detailed" changed to "identified" in subparagraph 2.

D. Chrouser indicated he would like to see "maintenance" removed from subparagraph 2. He also indicated that restrictive covenants should be made as generic as possible to not restrict future development potential.

A. Vissers indicated that some conservancies required land to be "maintained in a natural state." This is a maintenance clause.

D. Reim indicated that it is often confusing on which governmental entity or landowner requests the stated restrictive covenant.

N. Dantine indicated that the Town of Humboldt's attorney had indicated municipalities could not issue restrictive covenants.

J. Luetscher indicated that municipalities and counties can place restrictive covenants on land as long as they do so uniformly across the entire jurisdiction.

C. Lamine indicated that restrictive covenants currently used by Brown County Planning Commission staff allow land divisions to occur consistent with s. 21.05 Purposes of the Brown County Subdivisions Ordinance.

J. Motquin indicated that it was practical to separate restrictive covenants on plats and CSMs into sections. Each section would begin with "Restrictive Covenants as set forth by *," where Brown County, the local municipality, or the developer could be substituted for the asterisk.

Motion by D. Reim, seconded by P. Kaster, to adopt the following for proposed s. 21.635. Motion carried unanimously.

21. ~~635~~ OUTLOTS.

- (1) An outlot may be any of the following:
 - (a) A parcel of land left over at the time of platting which is intended to be divided further in the future.
 - (b) A platted parcel which does not meet the requirements of a lot at the time of platting.
 - (c) A platted parcel which is intended for open space or other use and held in common ownership or which is transferred to a public agency or utility.
- (2) The ownership and use of all outlots must be detailed with a restrictive covenant on the subdivision plat or certified survey map.
- (3) The ownership of all outlots shall be vested to a viable ownership entity.
- (4) An outlot may be used as a building site if it meets all criteria of a lot set forth in this ordinance.
- (5) All landlocked outlots must be attached to a qualifying contiguous parcel and also be reviewed, approved, and recorded through a combination certified survey map, subdivision plat, or certified survey map prior to any building construction.

d. Land Divisions Not Served By Public Sewer (s. 21.34)

B. Bosiacki indicated that several changes are proposed to Chapter 21 due to changes in COMM 83 and COMM 85. Holding tanks are now an accepted methodology to provide on-site septic systems. In many cases, they are the preferred option. They are long-lasting if properly maintained.

The subcommittee had a discussion regarding the need to continue requiring no more than four lots. A consensus was reached that this requirement should be removed from Chapter 21 due to updates in Wisconsin Administrative Code.

B. Bosiacki indicated that due to new Wisconsin Administrative Code requirements, all septic systems would be on the Brown County maintenance program within five years. He felt that it was no longer necessary to require

soils tests for every lot. By these regulations, a private on-site septic system could not be installed until a state permit was issued by Brown County. A note could be made in the file that soils tests were not required at the time of land division due to anticipated use(s) of the land.

21.34 LAND DIVISIONS NOT SERVED BY PUBLIC SEWER

(1) Except as provided in sub. (2), for each proposed land division not served by public sewer, a soil test complying with COMM 83 and COMM 85, Wisconsin Administrative Code, shall be submitted for each proposed lot. ~~NO MORE THAN 4 LOTS THAT ARE CREATED FROM THE SAME PARENT PARCEL SHALL BE PLANNED TO BE DEVELOPED WITH HOLDING TANKS AS THE ONSITE WASTE DISPOSAL SYSTEM.~~

(2) ~~Land divisions for public utilities and certain public facilities involving structures not requiring onsite waste disposal systems (e.g., water towers, pumping stations, power relay stations) and other land divisions where conditions warrant, as determined by the Planning Commission staff, may be approved with the following required notation: "Restrictive Covenant. The construction of structures which rely upon onsite sewerage disposal systems for sanitary waste disposal shall be prohibited on this lot until all state, county, and municipal regulations have been met and a sanitary permit has been issued by the Brown County Zoning Administrator's Office."~~ Land divisions that are not intended for structures that are to be served by a private onsite wastewater treatment system will not require a soil test or site evaluation prior to approval.

(3) The Planning Commission staff may require that the locations and dimensions of sites for private onsite wastewater treatment systems be identified on final plats and certified survey maps for those lots with limited suitable area, as determined by the Brown County Zoning Office.

A motion was made by N. Dantine, seconded by D. Chrouser, to adopt proposed language for s. 21.34 as indicated above. Motion carried unanimously.

e. Preliminary Consultation/Sketch Plan (s. 21.41)

J. Motquin indicated that the Brown County Home Builders Association (BCHBA) had requested to make preliminary consultations on subdivision plats an optional requirement. Brown County Planning Commission (BCPC) staff collectively agreed that this was an important step in the process as it helped BCPC staff and the developer identify limitations to development such as the presence of wetlands or other ESAs, lots which may have limited building area, and other potential issues. By identifying these issues early in the process, the developer can be alerted to whether additional work such as wetland delineations or navigability determinations will be required. The preliminary consultation provides a "heads up" to the developer and likely will shorten

review time once the plat is submitted for review. In actuality, most surveyors and several developers currently contact BCPC staff for a consultant for most land divisions, including certified survey maps already. Staff recommends keeping this section unchanged.

C. Lamine indicated this requirement was incorporated into Chapter 21 during the last update in 2001. He reiterated that this was an important step in the land division process and felt it should be continued.

P. Kaster indicated that it would be imperative to retain this requirement in the ordinance. She felt this process was important for all developers as it provides valuable information on developmental possibilities. She uses this process prior to every development she undertakes as well as prior to purchasing land for future development.

B. Bosiacki indicated the review process will be more pertinent if the new regulations for Wisconsin Administrative Code NR 115 are adopted. These proposed changes will require greater scrutiny regarding lot sizes and buildable areas within the shoreland areas of Brown County.

M. Soletski questioned the appropriateness of the language currently in s. 21.41 (2)(a) in which staff can request topographic contours at 2-foot intervals. Several communities in Brown County currently have only 10-foot intervals. A brief discussion followed. The subcommittee reached a consensus to rewrite this requirement as "best available topographic contours."

21.41 PRELIMINARY CONSULTATION/SKETCH PLAN.

(1) Prior to the filing of an application for the approval of a preliminary plat, the subdivider, or agent, shall submit a sketch plan of the proposed subdivision and consult with the Planning Commission staff regarding the proposal. This consultation is intended to inform the subdivider of the procedures and requirements for the development. Additionally, it is intended that both the subdivider and the planning staff may reach mutual conclusions regarding the proposed subdivision prior to the expenditure of significant engineering and surveying resources.

(2) Information. The subdivider, or agent, shall submit a concept plan showing the proposed general street and lot layout. In addition, information necessary to assess the proposed concept plan may be required if not otherwise available to planning staff. Such information may include:

(a) **Best available topographic contours.**
Topographic contours at 2-foot intervals.

(b) Hydrologic characteristics, including surface water bodies, floodways/floodplains, wetlands, and drainageways.

(c) Existing buildings and structures, including driveway locations and parking areas.

(d) General land cover, such as woodlands, pasture, and cultivated fields.

(e) All encumbrances, such as easements or access restrictions.

(f) General description of proposed methods for stormwater management and sewage treatment.

(3) Review of Sketch Plan. Following the filing of a complete sketch plan as determined by planning staff, the Planning Commission staff shall consult with the subdivider, or agent, to review the concept plan. The consultation may include a visit to the site to review the existing features of the site. Within 20 days following the submittal of a complete sketch plan, the planning staff shall provide written comments informing the subdivider of any additions, changes, or corrections to the concept plan. The comments provided by planning staff shall not be binding upon the subdivider except for items related to the requirements of this ordinance or other applicable laws.

A motion was made by D. Reim, seconded by D. Chrouser, to adopt proposed language for s. 21.41 as indicated above. Motion carried unanimously.

f. Streets and Highways – State and County Trunk Highways (s. 21.61 (2))

J. Motquin indicated staff was proposing two minor changes to this section. The first was to more correctly identify the Wisconsin Department of Transportation. The second was to add language indicating that a restrictive covenant would be placed on all land division documents with lots abutting County Trunk Highways which restrict access points to these lots. This addition was to clarify and codify staff policies currently in practice.

D. Chrouser indicated this was currently a requirement in land division reviews. He did not have any problems with this addition.

21.61 STREETS AND HIGHWAYS.

(2) State and County Trunk Highways. The right-of-way width and building setback requirements of all state highways shall be determined by the Commission upon the recommendation of the State Wisconsin Department of

Transportation. The right-of-way width for all county trunk highways shall be as specified on any official map or plan adopted under s.236.46 or s.80.64, Wisconsin Statutes. If no such map or plan exists or if no width is specified on such map or plan, the required right-of-way width shall be 80 feet. Building setback and vision corner requirements shall be established as required in Chapter 6 (Highways) of the Brown County Code. Reduced setbacks or vision corners may be approved by the Planning Commission staff for Planned Unit Developments, areas of existing development, and similar circumstances, upon the recommendation of the Brown County Highway Commission. All subdivision plats and certified survey maps with lots abutting County Trunk Highways shall be approved with the following notation: "Restrictive Covenant: A Brown County Highway Department access permit must be obtained prior to any construction of a new street/road connection or driveway to a County Trunk Highway."

A motion was made by D. Reim, seconded by D. Chrouser, to adopt proposed language for s. 21.61 (2) as indicated above. Motion carried unanimously.

g. Streets and Highways – Intersection Radii (s. 21.61 (6))

J. Motquin indicated that the Brown County Home Builders Association (BCHBA) had requested to eliminate this provision. The language in this section is permissive. This decision is best left to the engineers and local communities to review and approve street design. BCPC staff recommends the language to remain as is.

D. Reim asked what would happen if radii larger than 20 feet would be required.

J. Motquin indicated that Brown County Highway Department (BCHD) staff would review all county trunk highway designs. BCPC staff will take the BCHD recommendations.

21.61 STREETS AND HIGHWAYS.

(6) Property lines at street intersections may be rounded with a radius of 12 feet or greater. Cutoffs or chords may be permitted in place of rounded corners. Where a street intersects a county trunk highway, rounded property lines with a radius not greater than 20 feet may be required.

A motion was made by D. Reim, seconded by N. Dantinne, to retain the existing language for s. 21.61 (6) as indicated above. Motion carried unanimously.

h. Streets and Highways – Rights-of-Way (s. 21.61 (11))

J. Motquin indicated that no action was needed on this item. BCPC had originally proposed to change this section, but has reconsidered this since the agenda was distributed. BCPC staff had considered reducing the right-of-way widths to 66 feet, but felt the considered reduction of four feet would be harmful. BCPC staff is concerned about providing adequate bicycle and pedestrian traffic opportunities throughout Brown County. If local communities are planning to incorporate linear bicycle facilities along roadways, especially collectors, the 70 feet of right-of-way would be critical in having ample room for bicycle facilities.

i. Streets and Highways – Cul-de-sacs (s. 21.61 (14))

J. Motquin indicated that BCPC does not have the authority to review the length of a cul-de-sac as a court case has given this responsibility to the local municipality to review this criterion. BCPC staff is proposing to adopt new language which is more passive. BCPC staff is recommending utilizing “may” and “should” instead of shall.

C. Lamine indicated that cul-de-sac length is important in E911 response times and street connectivity. Longer cul-de-sacs can isolate a greater number of land owners if an accident were to occur at the intersection of cul-de-sacs exceeding 1,000 feet.

J. Luetscher questioned if utilizing non-mandatory language will lessen Brown County’s review authority.

J. Motquin indicated that BCPC staff could continue to analyze proposed cul-de-sac length in the subdivision review process. BCPC staff would include a provision in the review letter if a cul-de-sac exceeded 1,000 to alert the local community to further consider this information in the local review process. He felt that most local subdivision ordinances had adequate provisions regulating cul-de-sac length with mandatory language.

21.61 STREETS AND HIGHWAYS.

(14) Cul-de-sacs. Cul-de-sacs shall ~~should~~ not exceed 1,000 feet in length and shall ~~should~~ contain a turnaround with a minimum right-of-way radius of 55 feet. Length shall be measured along the centerline from the center of the turnaround to the edge of the right-of-way of the intersecting street. Cul-de-sacs that are longer than 1,000 feet ~~may be accepted by planning staff~~, provided such cul-de-sacs ~~should be~~ are identified on the Official Map or Area Development Plan adopted by the municipality and are based upon environmental, topographic, or access constraints.

A motion was made by N. Dantinne, seconded by M. Vande Hei, to adopt the proposed language for s. 21.61 (14) as indicated above. Motion carried unanimously.

4. Other Matters.

J. Motquin indicated the subcommittee had taken action on Streets and Highways – Street Names (s. 21.61 (18)) at a previous meeting. He briefly discussed the changes.

21.61 STREETS AND HIGHWAYS.

(18) Street Names.

(a) Any street that is the reasonable continuation of an existing street shall bear the same name. If the topography or other feature of a permanent nature is such as to render the continuation of the actual roadway impossible and where such nomenclature is apt to produce confusion, the street shall not carry the same name as the street to which it may be geometrically aligned.

(b) Street names shall be less than 13 characters (including spaces) in length, shall be non-offensive in nature, and shall not be copy-righted by another entity.

(c) The Planning Commission staff may reject the name of any street that has already been used elsewhere in the county or which because of similarity may cause confusion. The use of the suffix "street," "avenue," "boulevard," "drive," "place," or "court," or similar description shall not be distinction sufficient to constitute compliance with the subsection.

(d) The following table shall be considered in nomenclature:

<u>Type</u>	<u>Dead-end</u>	<u>Curving</u>	<u>Straight</u>
Short Streets	Place or Court	Crescent, Way, Terrace, Circle, or Lane	Row or Lane
Long Streets		Drive or Road	Street Or Avenue

(e) The term boulevard shall be reserved for streets that are designed with medians separating lanes of traffic.

5. Establish next meeting date.

The next meeting will be held on Thursday, August 27, 2009. The meeting will be in Room E7 of the Sophie Beaumont Building.

Subcommittee members came to a consensus to meet on November 19 and December 17 due to conflicts with the holiday season. These meetings will be held in Room 200 in the Northern Building.

6. Adjourn.

A motion was made by N. Dantine, seconded by M. Vande Hei, to adjourn. Motion carried unanimously. The meeting adjourned at 4:19 p.m.

PORT AND SOLID WASTE DEPARTMENT

Brown County

APPROVED

2.15.10

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHEID

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **January 18, 2010**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Chair Strenski 1:30pm.

2. Roll Call

Present: Mike Strenski, Chair
Jim Rasmussen, Vice-Chair
Chuck Rhyner
Norb Dantinne
Mike Fleck
Bud Harris
John Katers
Allison Swanson (arrived at 1:35pm)
Dawn Goodman

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.
Wess Damro, Brown County Port & Solid Waste Dept.
Dale DeNamur, Brown County Purchasing
Marc Hess, IEP Development
Ben Meeuwsen, Fourinox
Pete King III, OSGC
Kevin Cornelius, OSGC
Todd Parczick, Alliance Construction
Tom Perock, Alliance Construction

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved.

4. Approval/Modification – Meeting Minutes November 16, 2009

A motion to approve the minutes with two minor changes (in Agenda Item #2 show Strenski as Chair and in Agenda Item #12 correct spelling of Rasmussen) was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved.

5. MRF Repair Bid #1393 Results Tabulation – Request for Approval

A handout was distributed outlining the details of the project which include removing MRF equipment and opening the area for future use. Staff noted that the 12' and 10' walls were not included in this amount bid but were shown as future repairs. Because this is a bid, the lowest qualified bid receives the award. An amount of \$80,000 was previously approved for these repairs. If approved by the Board, the bid would go before Planning, Development & Transportation (PD&T) and then the County

Board for final approval. The Board questioned whether the current tip floor may need to be expanded in the future. Staff indicated that although the space available may be tight at times, adequate contingency plans are in place. The Board also requested confirmation from staff that the contractors fully understood the scope of the work being requested in the bid. Staff confirmed the bid was thoroughly explained to all contractors. Lowering the floor where the semi-truck backs in to allow the loader to unload a full bucket each time reducing time and labor costs was questioned. Staff indicated although this was considered, the cost of \$350,000 to save only 10 to 15 minutes per load wasn't justified.

A motion to award the bid to United Construction for Base Bid Add 6', Option 1 Ret. Wall and Option 2 Floor Repair was made by Allison Swanson and seconded by Chuck Rhyner. Unanimously approved.

6. Brown County Electronics Collection

An email was sent to customers and urban people summarizing the 2010 electronics law. The current procedure at the Port & Solid Waste Department and how the new law affects the department were discussed. The current charge to Brown County residents is \$0.20 per pound for electronics. Businesses are charged \$0.40 per pound. At \$0.20 per pound the facility's disposal costs are covered, however, at \$0.40 per pound the disposal costs, labor and operating costs are covered. Electronics are 30% of the material collected at HHW (236,000# collected in 2009). As public awareness increases and legislation changes, the amount of electronics collected increases. Local governments are now responsible for providing education to their residents. The difference between covered electronic devices (CEDs) and eligible electronic devices (EEDs) as well as the guidelines for each was also explained. Effective September 1, 2010 any eligible EEDs are banned from being landfilled. The law does not have any language addressing charges for collection and there are no requirements in the law for hazardous waste facilities to collect electronics. Brown County's HHW can continue to accept electronics without any changes. Staff has discussed options with three companies. Lamp Recyclers, who is the current contractor, does not anticipate an increase in their rates and per the contract also takes the HHW facility's CFLs and batteries. A recycling company out of Minnesota works with manufacturers directly and can offer CEDs (residents & schools) free disposal. Non-CED and business electronics are \$0.14 per pound. In the EED category BC HHW has some materials that might have to cover under cost as well as anything from a non-resident or non-school. The third company is Universal Recycling Technologies (URT) who offers free disposal of CEDs and EEDs from residential and schools but has a cost for materials collected from businesses. Since business materials are under state contract that makes things easier for Brown County HHW.

BC HHW also has the option of going to a referral type program and get out of collection of electronics entirely. Lamp Recyclers, Best Buy, Milwaukee PC and BC HHW have all registered as collection spots in Brown County. Staff is recommending a 6-month contract with URT and piggyback on the state contract prices for business materials thus eliminating the need to go out for bid or proposal process. Staff also recommended maintaining the current contract with Lamp Recyclers for CFLs and batteries until it expires on 9/30/10 at which time a new bid could be put out these materials.

The Board asked what educational efforts are going to be made to the public. Staff indicated most information will be provided by the State but P&SW will be making our customers aware of the changes. Staff requested direction from the Board as to the role they want P&SW to play.

Collection of electronics at the Transfer Station would be difficult and staff suggested customers be referred. Staff reminded the Board that the HHW facility was originally started to collect hazardous and toxic waste and staff does not want the majority of staff time and space to be used for electronics. Although staff recommended the cost to residents be reduced to \$0.00, the Board expressed concern regarding reinstating a cost for disposal in the future should the facility realize operating costs are not being met. The Board requested the residential fee for electronics be kept at \$0.20 per pound but to go with the new contractor. The price can be adjusted as needed to cover disposal costs.

7. Oneida Seven Generation Corps Waste Gasification Initiative Negotiation & Approval Strategy
– *Request for Approval*

A memo included in the packet outlined the discussions which have taken place over the last year with the Oneida Seven Generation Corps (OSGC). Introduced were Pete King and Kevin Cornelius from OSGC, Marc Hess from IEP Development, as well as Tom Perock and Todd Parczick from Alliance Construction. Currently talks have stalled as Brown County's Purchasing Department policy indicates projects must go out for bid, RFP or RFQ. However in this situation, the project didn't seem to fall into any of these categories. Brown County Corporation Counsel was asked for his opinion on this as well as Purchasing. Fred Moore, Corporation Counsel for the County Board was also involved as the County Board establishes the requirements for contracted services. John Luetcher, Brown County Corporation Counsel gave his opinion that Brown County could side step the proposal and bid requirements with approval of contract guidance from the Solid Waste Board, PD&T and the Administrative Committee to begin negotiations with OSGC for this project. Any contract with OSGC would need approval from the Solid Waste Board, PD&T and County Board. The project would be designed, financed, constructed and operated by OSGC.

The project was explained to the Board by Pete King. OSGC is owned by the Oneida Tribe however business will be done as an entity. OSGC will work directly with Brown County. Brown County Executive Hinz, Outagamie County and Winnebago County have all been kept apprised of the project. A handout explaining the technical side of the project was distributed and explained in detail by Todd Parczick. The facility will run 24/7 and create 24 to 30 jobs per plant. OSGC is requesting 150 tons per day minimum be allocated to the project in order to make the project viable. The fuel sources are tires, waste, garbage, etc. heated in a chamber with no oxygen to 1600 degrees, pressurized, with no flame. The process has been tested and there are minimal to zero emissions. Landfill gas can be incorporated into it which eliminates the flare currently at the landfill. The existing scale at Transfer Station will be used and a facility will be built on adjacent property. A 5 megawatt project saves 140,000 cubic feet in the landfill annually. The end result is an 85% to 90% reduction in landfill volume and the end material is similar to fly ash from a coal fire plant but without the arsenic and is of a higher quality which has been accepted into concrete manufacturing. Although no commitment has been made on this project, OSGC's goal is to work in partnership with the County to create value for both.

Staff believes that Brown County will be able to work with Oneida within the guidelines of the Tri-County agreement. There are financial and operational risks which will be part of the negotiations. Theoretically ten years down the road OSGC may be the alternative to sighting another landfill. It is also feasible that waste materials currently in the landfill could be removed and used as fuel. Air quality issues were discussed and OSGC noted the system exceeds all California Clean Air Standards. Hobart has been involved in the talks and has been very supportive of the project; however, this has not gone to before the Hobart Board. Ashwaubenon, Town of Lawrence and Oneida have also been made aware of the project

A motion was made by Allison Swanson and seconded by Dawn Goodman directing staff to continue negotiations with OSGC and bring back an agreement. Unanimously approved.

A negotiating committee of Chad Doverspike, Chuck Larscheid, County Executive Assistant Jamie Sellen, Mike Fleck, Bernie Erickson and John Katers was formed.

8. Gas-to-Energy Facility – Update

The GTE Facility has been in operation since March 2009. Staff reviewed the highlights of the GTE operation from 2007 until present. Also presented was a side-by-side comparison of the original GTE design versus the actual design in place currently:

<i>Original</i>	<i>Actual</i>
Flow 1000 cfm	Flow 500 to 520 cfm
2 engines t 925 kw	2 engines at 700 kw
12 month estimated gross revenue to Brown County \$901,000	9 month actual gross revenue to Brown County \$618,000

The Feasibility Study showed a lower cost per kw rating which is a positive. A total of \$720,000 is anticipated for 2010 and staff is confident that amount will be reached.

Monitoring the entire landfill is performed two times per month, with certain wells being monitored done 2 or 3 times per week. Foth did an overall troubleshooting of the gas system and vacuum system and did not find any major design issues. Decreasing the size of the blower may decrease Brown County's electrical costs. Staff answered the Board's questions regarding how the additional items/work orders were being paid; why original estimates were so far off; and the anticipated payback period. Even though the net revenues are less than projected, the project will pay itself off and possibly still earn a profit.

9. Director's Report

- *Port Budget Adjustment*

Due to a joint unrestricted cash fund between Port and Solid Waste, it was discovered that the Port Department has, over several years, spent \$438,000 which was actually Solid Waste monies. The Harbor Commission approved repayment of these funds to the Solid Waste Department unrestricted cash fund.

- *Oil Filter Ban*

State of Wisconsin has passed a ban on oil filters from landfills. Associated Recyclers of Wisconsin (AROW) published a flyer indicating effective December 2010 oil filters will be banned from all landfills. This information will need to be passed onto Brown County's customers. Staff believes the private sector will be responsible for providing an alternative recycling option. Filters can be brought to the HHW facility.

- *Engineering Consultant*

The engineering consultant RFP is due January 19, 2010. The approvals needed for a new contract for an engineering consultant will not be in place prior to the current contract with Foth expiring in February 2010. Staff will negotiate with Foth to extend their current contract in the interim. Chuck Larscheid, Chad Doverspike and Mike Strenski agreed to serve on a committee to oversee the engineering consultant RFP. The winning RFP will be brought to the Solid Waste Board in February for review and approval. Approximately 10 engineering firms attended the walk-through.

- *Environmental Monitoring Quote*

This quote is for a laboratory analysis separate from the current consulting contract. Due 2/5/10, this quote will not require board approval. An internal committee of Chad Doverspike, Chuck Rhyner and Chuck Larscheid was formed.

- *MRF Clean-up*

All sorting equipment has been removed, except for the baler which will be kept for future use. Cleaning and repairs totaled \$46,400; work on the push wall/retaining wall and tip floor totaled \$37,000; repair and/or replacement of loading docks is estimated at \$18,000; cleaning and painting of the office area totaled \$2000. A fire alarm system is being installed and everything in the MRF will be brought up to code. Any additional money will be used for landscaping.

- *Recycling Intern*

Hired short-term recycling intern Zach Buege to put together information on social interactions to get recycling information out. To be more proactive.

- *Energy Efficiency Committee*

Brown County is presently looking at a grant opportunity to install solar panels and/or windmills in County. Staff is also doing a feasibility study on investment of \$30,000 for a MET tower at the Brown County East Landfill to measure wind potential. Currently Brown County is paying electrical costs at the East Landfill since any electricity produced by the GTE facility is being sold. The above-mentioned grant requires that the windmill-produced electricity be used by the operating entity and not sold. The area around the East Landfill has one of the highest wind speeds in the County. Staff will keep the Board aware of any future developments.

- *DePere and Ashwaubenon Recycling*

The City of DePere has ended their agreement with One Source Recycling and is again bringing their single stream material to the Brown County MRF. The Village of Ashwaubenon is still under agreement with One Source Recycling but has asked Brown County about the possibility of bringing their single stream material to the Brown County MRF occasionally due to a backup or shutdown at One Source Recycling. In good faith, Brown County has agreed to accommodate Ashwaubenon but the non-contract rate will be used.

- *Greenhouse Gas Report*

A newly-released Environmental Protection Agency (EPA) rule requires each source of greenhouse gas to gather and report data, for landfills. Both of Brown County's landfills are affected under the new rule. Through 3/31/10 reporting is allowed using the best available methods but as of 4/1/10 data must be reported according to the EPA requirements. Staff attended a presentation on the requirements and believes Brown County is online with what is required.

- *Former Board Member*

Boyd Possin, a former board member passed away recently.

10. Such Other Matters as Authorized by Law

The Board asked the current status of the accounts in arrears discussed at a previous meeting. Staff indicated that although a judgment had been placed against Larry's hauling who owes Brown County over \$200,000; staff is not aware of any other action taken by Brown County Corporation Counsel.

11. Adjourn

Motion to adjourn was made by Mike Fleck and seconded by Norb Dantine. Unanimously approved.

Mike Strenski, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department

PLANNING, DEVELOPMENT AND TRANSPORTATION
2009 TO 2010 CARRYOVER FUNDS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED BY COUNTY BOARD COMMITTEE</u>
<u>UW - Extension Supplies & Expense</u>	100.083.001.5300	Purchase Supplies from Restricted Grants	Restricted Grant Funds	
<u>Highway Equipment</u>	660.1620	Plant Control & Sign Location Systems	55,000	

Approved by the County Executive

Ann Perry
Signature

2/16/10
Date

2/15/10
2/15/10
2/15/10

PLEASE NOTE: These are the available funds at this time. They may be changed for any audit or adjusting entries.

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
x Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
x		100.083.001.4309	Other Grant Revenue	1,425.99
x		100.083.001.5300	Supplies	1,425.99
x		100.083.001.4309	Other Grant Revenue	2,175.95
x		100.083.001.5300	Supplies	2,175.95
x		100.083.001.4302	State Grant Revenue	750.00
x		100.083.001.5300	Supplies	750.00
x		100.083.001.4302	State Grant Revenue	1734.00
x		100.083.001.5300	Supplies	1734.00
x		100.083.001.4302	State Grant Revenue	500.00
x		100.083.001.5300	Supplies	500.00
x		100.083.001.4309	Other Grant Revenue	193.00
x		100.083.001.5300	Supplies	193.00

Narrative Justification:

In 2009, a \$5,000 Farm Technology Day Scholarship was received by UW Extension to fund the purchase of supplies and materials to implement Meat Animal Quality Assurance (MAQA) training for 4-H youth participating in Youth Development meat animal projects. \$3,574.01 of the funding was spent in 2009 and the balance of the revenue was deferred to 2010. The remainder of the grant will be spent in early in 2010 on supplies for the training program.

See next page

AUTHORIZATIONS

John A. Krueger
Signature of Department Head
Department: UW Extension
Date: 2/19/10

Tom King
Signature of Executive
Date: 2/16/10

82
Spencer
2/16/10

In 2009, a \$5,000 a District Resource Management Grant was received by UW Extension to fund the 4-H SET project Resources and Volunteer Training to Reach New Audiences. \$2,824.05 of the funding was spent in 2009 and the balance of the revenue was deferred to 2010. The remainder of the grant will be spent in 2010 on supplies for the program.

In 2009, \$5,500 was received from Kohl Grant, Agreement #294H991 for Business Manual. \$4,750 was spent in 2009 and the balance was deferred to 2010. \$750.00 will be spent on printing costs.

In 2009, \$7,100 was received from Kohl Grant, Agreement #294H991 for Hmong Marketing. \$5,366 of the funding was spent in 2009 and the balance was deferred to 2010. \$1734 will be spent on translation costs.

In 2009, \$4,993 was received from Kohl Grant, Agreement #291H303 for Permanent High Tunnel. \$4493 of the funding was spent in 2009 and the balance was deferred to 2010. \$500 will be spent on printing.

In 2009, \$4333 was received from Quad Counties for Educational Support Services for Community Gardening Development PA77 CUGA. \$4,140 of the funding was spent in 2009 and the balance was deferred to 2010. \$193 will be spent on supplies.

GRANT APPLICATION REVIEW

Department: Port and Solid Waste Preparer: Dean Haen Date: January 29, 2010Grant Title: Cat Island Restoration Project Grantor Agency: USEPA Great Lakes Restoration Initiative

Grant Period: _____ to _____ Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

Reconstruction of the Cat Island chain would consist of constructing a 2.5 mile wave barrier along the remnant Cat Island shoals. The wave barrier will immediately protect and restore 1,225 acres of shallow water and wetland habitat. Upon the wave barrier 272 acres of islands will be constructed upon the historic footprints using 2.3M cy clean dredged material over the next 20 years from the Green Bay Harbor.

Total Grant Amount: \$ 1,500,000 Yearly Grant Amount: \$ 1,500,000 Term of Grant: _____Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☒ Yes ☐ No If yes, explain:Limited term engineer is budgeted for in the grant, but position's workload could be alternatively contracted for.Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 8,872,600How will it be met? WDOT grant award of \$7,141,835 NRDA \$800,000, Brown Co. \$930,765 (\$150,000 in-kind)

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____

O&M costs will be recoverable by Section 217 Agreement with the USACE.

Explain any maintenance of efforts once the grant ends: _____

O & M costs will be recoverable by Section 217 Agreement with the USACE.

Budget Summary:	Salaries:	<u>300,000</u>
	Fringe Benefits:	<u>\$150,000</u>
	Operation and Maintenance:	<u>\$12,500</u>
	Travel/Conference/Training:	<u>\$10,000</u>
	Contracted Services:	<u>\$8,662,600</u>
	Outlay:	
	Other (list):	<u>\$1,237,500</u>
	Total Expenditures:	<u>\$10,372,600</u>
	Total Revenues:	<u>\$9,441,835 (inc. WDOT & NRDA funds)</u>
	Required County Funds:	<u>\$930,765 BC in-kind</u>

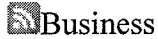
APPROVALS

Charles J. Lonsdale
Signature of Department Head

Date: 2/3/10

Berna VanderLinden
Signature of Director of Administration

Date: 2/8/10

[Home](#) » [Business](#)

Project would turn Milwaukee trash into energy

By [Thomas Content](#) of the Journal Sentinel

Posted: Feb. 2, 2010

Trash would be converted into electricity at Project Apollo, a renewable energy project proposed for Milwaukee's north side, developers said Tuesday.

Alliance Federated Energy announced plans to develop a \$225 million renewable energy plant that would create 250 construction jobs and 45 full-time jobs. The first phase of the project is expected to be running by 2013.

The plant would use technology developed by Westinghouse Plasma Corp. of Madison, Pa., to convert the waste at high heat into a synthetic gas, or syngas. That, in turn, could be used as a fuel to generate power.

The first phase of the renewable energy facility is expected to process about 1,200 tons of municipal and industrial waste per day. That would generate 25 megawatts of electricity, or enough to power roughly 20,000 typical homes, according to Alliance Federated Energy. A second phase is envisioned that would generate another 25 megawatts of power, company spokesman Josh Morby said.

Alliance is a Milwaukee-based company that focuses on developing and financing renewable energy projects. The company was founded in 2005, and Apollo is its first announced project.

The location of the project hasn't been announced, but the developer is planning to locate in Milwaukee.

Asked if the company is considering the former Tower Automotive site in Milwaukee, Morby said, "We have an option on a site that's approximately 25 acres on the north side of Milwaukee, but we're in discussions with the DNR on other potential brownfield sites in the city."

Alliance executives have met with representatives of the state's Office of Energy Independence to explore funding options for the project, Morby said.

"This commercially proven technology is the ultimate in recycling," Christopher Maloney, Alliance chief executive, said in a statement. "And we are pleased to be building our first project right here in Wisconsin, a state committed to promoting environmental stewardship and technological innovation."

Like many renewable energy developments, the project is small, and would generate less than 5% of the electricity being generated from the coal-fired power plant that We Energies opened Tuesday in Oak

Creek.

The Apollo announcement was praised by Gov. Jim Doyle, who has been pushing development of more renewable energy in the state.

"We are pleased that AFE has selected Wisconsin for their first renewable energy project," Doyle said in a statement. "This technology has real potential to help us address the growing need for clean renewable power. Project Apollo will create new clean energy jobs in our state, reduce the need for continued landfilling of our wastes, and reduce greenhouse gases."

Garbage-to-energy projects in the past have involved incinerators, which raise environmental concerns because of the pollutants released from incinerator smokestacks. But this project would not involve burning trash.

Instead, the process uses plasma, a highly ionized or electrically charged gas. Plasma torches similar to those used in some foundries are used to create intense heat, which then converts solid or liquid wastes into gas.

The company wants to pursue an agreement with an electric utility to buy the power that would be generated at the Milwaukee site.

Alliance said it has received initial commitments from Badger Disposal of Wisconsin to supply about 30% of the waste material needed for the energy project. Badger Disposal is an industrial waste management services company. Discussions are under way concerning the sale of the power and gas.

Alliance Federated Energy said it will work with Aecom Technology Corp., which will handle permitting for the project, as well as CorVal-Ryan, a Minnesota firm, to design and build the facility.

"We believe that plasma gasification technology has the potential to be a major player in the renewable energy market and are excited to be working with AFE on their Apollo Project," said Bob Cutshall, president of CorVal-Ryan. "We have a number of plasma gasification-based renewable energy projects in design or under construction and see that number growing in the coming years."

Several plasma gasification facilities are operating around the world, but there are no commercial plants operating yet in the United States, Alliance spokesman Morby said.

A large project using the technology has been proposed to retrofit a Massachusetts coal-fired power plant to burn biomass in addition to coal. Other projects using the technology are in the planning stages in International Falls, Minn.; New Orleans; and Tallahassee, Fla.

Plasma gasification is also being used at an ethanol plant being developed by Illinois-based Coskata in Pennsylvania. In addition, several projects are in development in Asia, including a plant in Japan that converts metal left over from shredded cars into electricity. The technology can use fly ash created by the process of burning coal, as well as industrial waste or household trash, to create gas, Morby said.

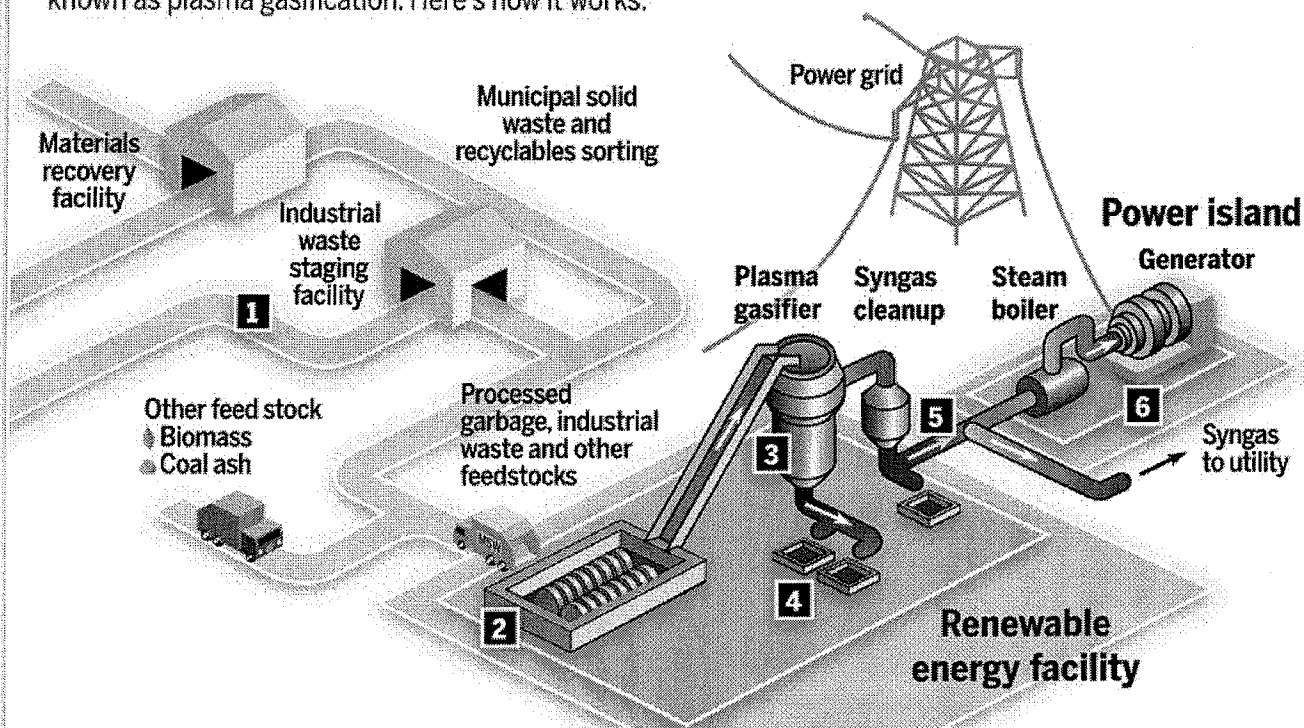


E-mail Newsletter

Get today's business headlines delivered to your inbox Monday-Friday during the noon

Power from trash

A \$225 million project proposed for Milwaukee would convert garbage to energy through a process known as plasma gasification. Here's how it works:



1 Solid waste is delivered to the facility where recyclables are removed from the waste stream.

2 The waste is then fed into a shredder and moves into the plasma gasifier vessel.

3 Plasma torches use extreme heat to vaporize the waste. It is reduced to hydrogen and carbon monoxide to form "syngas."

4 Anything that cannot be gasified forms a slag that can be recycled for use in construction materials.

5 The gas cools and other by-products are removed, including sulfur, which can be sold commercially.

6 The syngas then can be converted to fuel to generate electricity.

Source: Alliance Federated Energy

Graphic by: **Lou Saldivar**/lsaldivar@journalsentinel.com
and **Enrique Rodriguez**/erodriguez@journalsentinel.com

GRANT APPLICATION REVIEW

Department: Port and Solid Waste Preparer: Dean Haen Date: January 29, 2010Grant Title: Environmental Cap Renard Island Grantor Agency: USEPA Great Lakes Restoration Initiative

Grant Period: _____ to _____ Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

The WDNR approved Closure Plan for Renard Island includes placement of 466,362 cubic yards (cy) of clean navigation channel sediments to facilitate drainage; but more importantly provide a barrier from the underlying sediments in a manner protective of human health and the environment. Closure would involve placement of previously dredged sediments which are trucked to Renard Island from the Bay Port Dredge Material Rehandling Facility. Renard Isle remains unclosed due to a lack of federal funds. It is 54 acres constructed in 1978 and operational till 1997.

Total Grant Amount: \$ 2,000,000 Yearly Grant Amount: \$ 2,000,000 Term of Grant: _____Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☒ Yes ☐ No If yes, explain:Limited term engineer is budgeted for in the grant, but position's workload could be alternatively contracted for.Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 2,383,802How will it be met? USACE 217 Agreement funds collected of \$2,383,802

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____

Long term Care and Closure Cost for Brown County = \$400,000 escrowed.Explain any maintenance of efforts once the grant ends: inspections, environmental monitoring, and maintenance

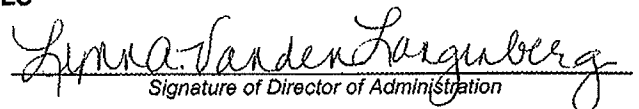
Budget Summary:	Salaries:	\$112,500
	Fringe Benefits:	\$56,250
	Operation and Maintenance:	\$5,000
	Travel/Conference/Training:	
	Contracted Services:	\$3,730,896
	Outlay:	
	Other (list):	\$479,156
	Total Expenditures:	\$4,383,802
	Total Revenues:	\$4,383,802 (inc. USACE funds)
	Required County Funds:	\$2,383,802 BC

APPROVALS



 Signature of Department Head

Date: 2/3/10



 Signature of Director of Administration

Date: 2/8/10

BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

CHARLES J. LARSCHIED

PHONE: (920) 492-4950 FAX (920) 492-4957

PORT AND SOLID WASTE DIRECTOR

MEMORANDUM

To: Planning, Development & Transportation Committee
From: Charles J. Larscheid – Port and Solid Waste Director
Date: February 10, 2010
Re: Renard Isle Causeway Location and Design

The U.S. Army Corps of Engineers (USACE) is responsible to close the Renard Island Contained Disposal Facility. Once closed, Brown County will take ownership and maintenance responsibility for the Island.

The USACE has listed a number of location and design alternatives with Current Working Estimates (CWE) of cost. (See attached). The USACE have verbally indicated that they will fund design, construction and removal of the cheapest alternative. If the County desires a more expensive alternative, that cost will have to be borne by Brown County. They have offered to consider Brown County's recommendation of the alternative selected. In turn, Brown County has sought input from the City of Green Bay since Green Bay has indicated a desire to seek an agreement with Brown County for future recreational use of Renard Isle.

The City of Green Bay has indicated their primary concern is that the eastern Causeway alternatives will interfere with their existing and future Bay Beach Park plans. They have asked that a western Causeway alternative be chosen and would contest an easement across City property to reach an eastern causeway location. The USACE has verbally indicated that the western Causeway alternative will be their low cost alternative because of the City's opposition to granting the eastern alternative easement.

The Brown County Harbor Commission approved the following motion at their Monday February 8, 2010 meeting, **"The Harbor Commission recommends that the US Army Corps of Engineers select the Renard Island Causeway Current Working Estimate Construction Alternative that will be of no cost to Brown County. If the City of Green Bay wishes to modify that Construction Alternative for future recreational flexibility on Renard Island, the City needs to participate in the process of procuring any needed approvals and financing for the modification"**.

Staff recommends that the Planning, Development & Transportation Committee approve the Harbor Commission's Renard Isle Causeway Alternative recommendation.

CELRF-ED-C

07 December 2009

MEMORANDUM THRU: Chief, Construction, Cost and General Engineering Branch *UAM*

FOR: Chief, Operation & Maintenance Office (ATTN: Angie Mundell)

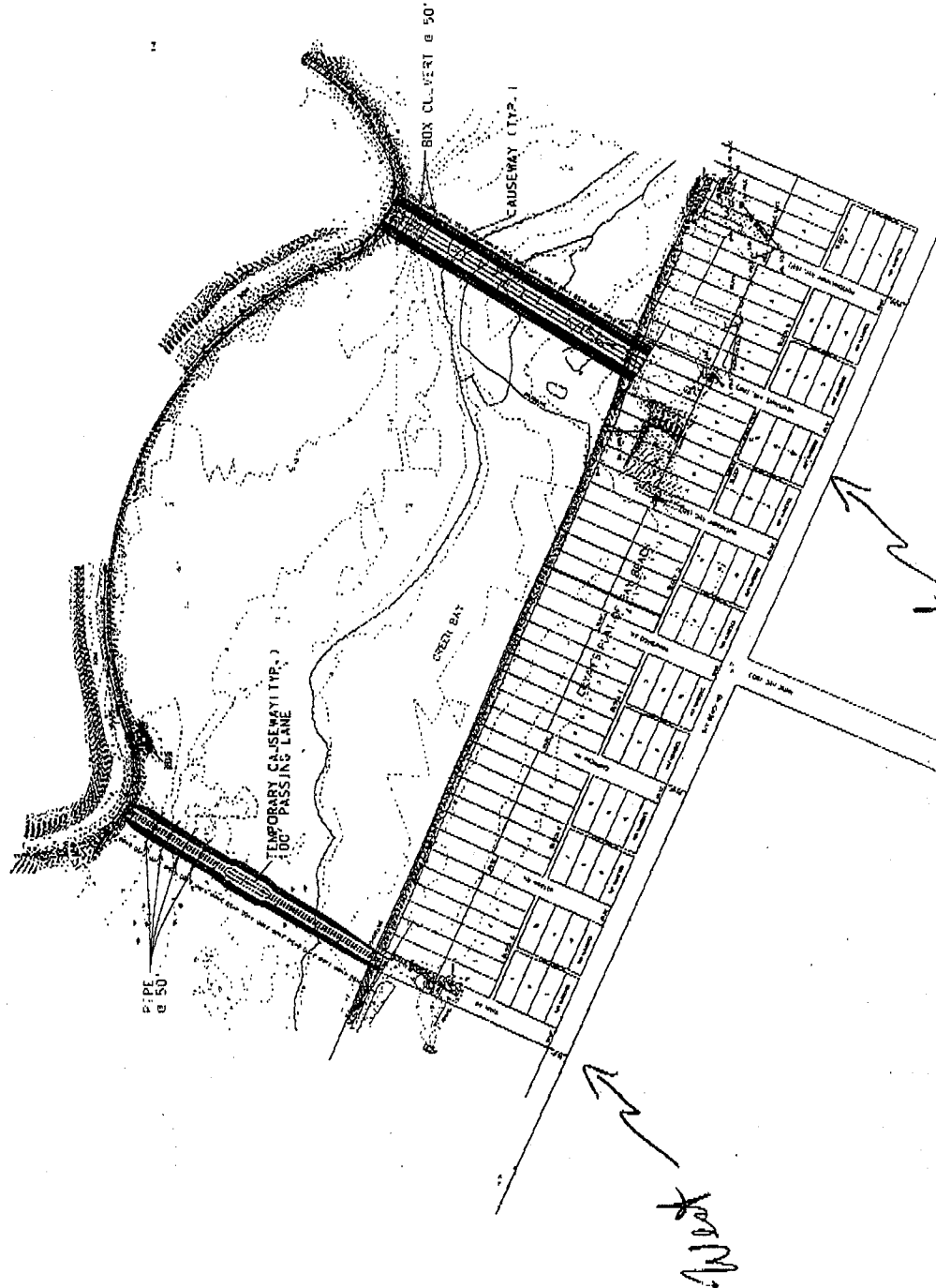
SUBJECT: Preparing the CWE for four different alternatives for Renard Island Causeway, Green Bay, Wisconsin.

1. This activity included the preparing of a Current Working Estimate (CWE) for the above project. Information from recent studies and construction projects that utilized features similar to those proposed and USACE Unit Pricing Software (MII) were used to prepare the estimate.
2. A planning estimate was developed for four (4) alternatives to place a causeway to Renard Island CDF. A copy of the summary estimate and supporting assumptions is enclosed. Additional MII cost detail can be provided upon request.
3. It is understood that a more detailed construction cost estimate will be prepared upon completion of further design for the selected alternative.
4. The current working estimates for these four alternatives, for construction only, including 20% contingency, are as follows:
 - *a. Alt. 1: Temporary Causeway West 12' \$2,562,745.00
 - b. Alt. 2: Temporary Causeway East 12' \$2,133,145.00
 - c. Alt. 3: Permanent Causeway West 24' \$7,730,498.00
 - d. Alt. 4: Permanent Causeway East 24' \$7,797,380.00
 - e. Alt. 5: Temporary Causeway West 20' \$2,802,145.00
 - f. Alt. 6: Temporary Causeway West 20' Removal \$746,785.00
 - g. Alt. 6: Temporary Causeway West 12' Removal \$669,517.00
 - h. Alt. 6: Temporary Causeway East 12' Removal \$561,117.00

Jack S. Frost
Jack S. Frost
Civil Engineer Tech.
Construction, Cost and General
Engineering Branch



CAUSEWAY SUITABLE SURGRADE FOR CAUSEWAY AT
 -TIE IN TO EXISTING UTILITIES AND ROADS
 -CAUSEWAY DESIGN A 24' CONCRETE ROAD
 -WALKER AND GUTTER AND 5' CONCRETE WALKWAY.
 TEMPORARY CAUSEWAY
 -TEMPORARY CAUSEWAY DESIGN A 12' GRAVEL ROAD
 WITH 120' PASSING LANE
 -TEMPORARY CAUSEWAY CONSTRUCTED ON EXISTING
 EMBANKMENT, ASSUMED 25% LOSS OF STONE DUE TO
 SETTLEMENT.



PROJECT NO.	2009-001	DATE	02/10/2010
DESIGNER	U.S. ARMY CORPS OF ENGINEERS, DETROIT DISTRICT		
DESIGNER'S OFFICE	DETROIT BRANCH		
PROJECT NAME	GREEN BAY, WI.		
PROJECT LOCATION	RENAISSANCE ISLAND		
PROJECT TYPE	CAUSEWAY SITE PLAN		
PROJECT NO.	2009-001	DATE	02/10/2010
DESIGNER	U.S. ARMY CORPS OF ENGINEERS, DETROIT DISTRICT		
DESIGNER'S OFFICE	DETROIT BRANCH		
PROJECT NAME	GREEN BAY, WI.		
PROJECT LOCATION	RENAISSANCE ISLAND		
PROJECT TYPE	CAUSEWAY SITE PLAN		

Foth			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	9.00	30%	2.700
#2	9.00	30%	2.700
#3 - Cost	8.00	15%	1.200
#4	8.00	20%	1.600
#5	9.00	5%	0.450
Total Score			8.650

Cornerstone			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	7.00	30%	2.100
#2	7.00	30%	2.100
#3 - Cost	7.00	15%	1.050
#4	8.00	20%	1.600
#5	6.00	5%	0.300
Total Score			7.150

CWE			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	6.00	30%	1.800
#2	6.00	30%	1.800
#3 - Cost	8.00	15%	1.200
#4	8.00	20%	1.600
#5	6.00	5%	0.300
Total Score			6.700

BT Squared			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	9.00	30%	2.700
#2	8.00	30%	2.400
#3 - Cost	7.00	15%	1.050
#4	8.00	20%	1.600
#5	9.00	5%	0.450
Total Score			8.200

AECOM			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	8.00	30%	2.400
#2	9.00	30%	2.700
#3 - Cost	8.00	15%	1.200
#4	8.00	20%	1.600
#5	7.00	5%	0.350
Total Score			8.250

RFP Score Sheet
Project # 1387

Solid Waste Consulting Services

AYRES Associates			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	8.00	30%	2.400
#2	7.00	30%	2.100
#3 - Cost	8.00	15%	1.200
#4	8.00	20%	1.600
#5	7.00	5%	0.350
Total Score			7.650

SCS Engineers			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	7.00	30%	2.100
#2	7.00	30%	2.100
#3 - Cost	8.00	15%	1.200
#4	8.00	20%	1.600
#5	5.00	5%	0.250
Total Score			7.250

Consensus Score	
Vendor	Score
Foth	8.650
Cornerstone	7.150
CWE	6.700
BT Squared	8.200
AECOM	8.250
AYRES Associates	7.650
SCS Engineers	7.250

Scoring Committee	
Print Name	Signature
Chuck Larscheid - BC	
Chad Doverspike - BC	
Mike Strenski - Solid Waste Board	
Facilitated By: Dale DeNamur	

Criteria # 1	Experience	Total Weighted Value 30%										
	Score of 0 - No experience											
	Score of 10 - Vast experience											
Your Score	<table border="1" style="margin: auto;"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr></table> <i>Circle your score for Criteria #1</i>	1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10			

Criteria # 2	Organizational/Staff Capabilities and Qualifications	Total Weighted Value 30%										
	Score of 0 - Not capable or qualified to do the work											
	Score of 10 - Exceeds our expectations for doing the work											
Your Score	<table border="1" style="margin: auto;"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr></table> <i>Circle your score for Criteria #2</i>	1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10			

Criteria # 3	Cost	Total Weighted Value 15%										
	Scored by Purchasing											
Your Score	<table border="1" style="margin: auto;"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr></table> <i>Circle your score for Criteria #3</i>	1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10			

Criteria # 4	Scope of Services											
	Score of 0 - Can only provide limited services	Total Weighted Value										
	Score of 10 - Can provide all services required	20%										
Your Score	<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr></table>		1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10			
<i>Circle your score for Criteria #4</i>												

Criteria # 5	References											
	Score of 0 - Bad references	Total Weighted Value										
	Score of 10 - Excellent references	5%										
Your Score	<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr></table>		1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10			
<i>Circle your score for Criteria #4</i>												

Brown County Highway
Budget to Actual State Billing
2009

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	-	102,773.04	-	-	-	2,764.61	6.15	-	7,959.93	1,813.89	115,317.62	179,500.00	64,182.38	64.24%
0005-01-01	Roadway Asphalt Maintenance	769.88	5,819.74	7,300.48	27,302.86	25,947.45	1,116.31	1,978.16	279.08	30,311.98	83,662.27	15,720.56	8,166.52	208,339.29	171,100.00	37,239.29	121.76%
0005-01-03	Roadway Concrete Maintenance	14,800.96	42,238.31	28,314.89	12,647.87	16,617.14	12,203.62	9,996.60	6,697.60	18,491.91	39,407.77	12,055.72	6,836.95	222,309.34	212,300.00	10,009.34	104.71%
0005-01-04	Roadway Concrete Maintenance-I43	6,883.36	8,574.93	4,405.62	2,332.08	1,884.87	10,901.77	505.54	964.06	2,161.51	11,468.67	16,294.59	10,686.56	78,063.56	95,000.00	16,936.44	82.17%
0005-01-05	Roadway Shoulder Maintenance	-	-	1,371.71	16,036.82	435.45	-	-	2,848.87	1,038.99	12,058.81	9,728.85	31,778.81	76,757.76	30,000.00	46,757.76	255.89%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-01-31	Roadway Facility Maintenance	268.91	2,704.53	4,669.17	16,812.27	26,166.65	9,334.07	7,788.22	16,439.18	7,047.16	21,151.47	5,416.83	6,043.40	123,841.86	107,000.00	16,841.86	115.74%
0005-01-32	Roadway Facility Maintenance-I43	76.45	1,513.29	98.93	4,057.57	6,142.07	2,210.63	969.19	4,024.89	1,874.40	2,459.31	1,242.67	3,538.41	28,207.81	40,000.00	11,792.19	70.52%
0005-01-33	Roadside Vegetation	7,655.62	13,600.86	15,291.59	15,623.48	53,465.64	24,819.48	19,393.72	44,113.60	36,192.95	23,948.93	12,146.56	11,404.05	277,656.48	279,300.00	1,643.52	99.41%
0005-01-34	Roadside Vegetation-I43	1,065.18	3,086.71	3,004.38	5,428.31	15,457.55	3,438.28	2,871.94	1,988.94	1,988.94	1,254.22	4,937.63	1,912.01	59,771.89	101,800.00	42,028.11	58.66%
0005-01-07	RMN Routine Misc.	-	-	217.15	13,551.29	11,623.68	5,195.24	6,524.55	4,527.14	4,812.99	9,003.25	6,349.52	1,250.57	63,056.38	107,800.00	44,744.62	58.49%
0005-01-08	Routine Misc-I43	-	-	212.98	462.12	6,705.23	1,692.95	1,175.86	1,563.00	301.18	11,083.88	9,527.56	73.88	15,417.15	86,600.00	71,182.85	17.80%
0005-01-11	Winter Maintenance	260,879.92	138,034.03	142,847.59	26,713.02	3,987.00	91.41	-	-	-	-	-	-	865,049.20	1,145,000.00	279,950.80	75.55%
0005-01-12	Winter Maintenance-I43	49,389.58	34,051.01	40,359.07	4,157.95	236.86	-	-	-	-	-	-	-	673.71	201,291.18	256,600.00	55.308.82
0005-01-21	Routine Bridge	389.00	503.32	377.49	1,490.22	7,205.56	7,712.16	18,766.52	18,862.71	31,127.29	33,315.78	15,505.92	3,624.67	138,880.64	111,000.00	27,880.64	125.12%
0005-01-22	Bridge-Lift	11,580.49	13,948.29	661.16	665.67	890.93	3,633.40	718.46	12,066.58	5,367.75	3,885.96	5,080.04	403.89	34,266.16	55,000.00	20,733.84	62.30%
0005-01-41	Admin Patrol Supervision	-	-	-	-	17,827.23	428.68	2,669.62	82.08	180.64	-	-	-	96,948.26	31,200.00	(25,748.26)	182.59%
0005-01-42	Admin Contingency Reserve	-	-	9,337.11	12,392.18	15,943.37	10,422.56	9,381.43	7,666.33	10,467.07	16,041.24	10,319.31	11,196.57	133,953.26	127,100.00	(6,853.26)	105.39%
0005-01-51	Local-DePere/Alton/Lebanon	-	-	626.61	-	-	-	-	-	-	-	-	-	626.61	167,100.00	166,473.39	0.37%
0005-01-61	Sign Repairs	206.00	111.79	3,960.00	1,192.26	15,316.42	2,586.13	1,511.76	565.85	-	1,052.77	-	100.85	26,606.83	29,400.00	2,793.17	90.50%
0005-01-62	Sign Repairs-I43	-	-	-	-	-	-	-	-	-	-	-	-	325.05	29,000.00	28,674.95	1.12%
		365,332.17	274,692.40	263,055.93	266,037.30	230,748.00	95,789.49	84,251.57	138,822.21	152,236.08	273,830.60	133,770.57	449,629.87	2,728,196.19	3,372,800.00	644,603.81	80.89%

* Includes 3 payperiods

0005-98-20	Traffic Signing	1,488.26	6,216.16	3,714.16	959.60	3,473.60	533.49	-	2,792.05	3,250.09	7,298.67	3,876.38	2,394.52	35,996.98	70,500.00	34,503.02	
0005-98-10	Pavement Marking	-	-	-	-	-	-	-	1,279.00	26,821.72	215.10	-	-	28,315.82	-	(28,315.82)	
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0038-01-51	Marquette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0015-01-21	Door County	2,599.26	-	-	-	-	-	-	-	334.38	-	-	-	334.38	-	(334.38)	
0005-83-41	Shoulder Surface	-	-	-	-	-	-	-	-	-	-	248.14	-	2,838.40	-	(2,838.40)	
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0070-01-11	Winnebago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-15	Asphaltic repair	4,077.52	6,216.16	3,714.16	959.60	3,473.60	533.49	-	4,071.05	30,406.19	7,513.77	4,125.52	2,394.52	67,485.58	70,500.00	3,014.42	

Total

369,409.69	280,908.56	266,770.09	266,996.90	234,221.60	96,322.98	84,251.57	142,893.26	182,642.27	281,344.37	137,896.09	452,024.39	279,561.77	3,443,300.00	647,518.23
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Construction	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract
0077-03-00														
Misc Damage Claims	21,921.09	42,030.33	57,785.30	39,637.36	34,769.41	13,516.88	5,623.34	14,693.16	11,563.12	30,574.84	13,571.63	49,596.22	335,282.68	
0077-03-33														
Misc Damage Claims-I43 Fire														
1211-18-71	8,944.54	48.59												
Snow Removal-STH 172					1,324.06			7,787.78		2,867.67			10,655.45	
4075-32-60					27,853.34									
Crack Filling-STH 96					7,598.10								27,853.34	5,000.00
1150-42-60						713.33								
Bird Netting					19.76	45.06							8,311.43	
0015-01-24														
Door County Lift Bridge						90.61							986.69	
0072-40-36														
29-Traffic Control							452.56	1,518.14	261.94	1,188.20	345.83		1,540.75	600.00
0092-43-03														
								137.14					137.14	
1480-08-78														
									4,925.20				4,925.20	
1133-06-00														
											1,037.89			
Total	30,865.63	42,078.92	57,785.30	39,637.36	71,564.67	14,365.88	6,075.90	24,136.22	16,750.26	35,206.75	15,015.35	49,596.22	1,097.89	

400,275.32	322,987.48	324,565.39	306,634.26	305,766.27	110,688.86	90,327.47	167,029.48	199,392.53	316,551.12	152,911.44	501,620.61	3,198,760.23
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BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2009

	BUDGET	Percentage of Budget												
		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	
SUMMER														
5331-100-11	740,000	37,642	104,076	183,198	255,768	325,171	360,711	371,608	388,136	450,096	562,733	636,198	677,400	91.54%
5331-100-12	270,000	-	1,513	1,652	11,788	66,233	93,379	114,483	156,792	234,524	245,305	255,298	256,904	95.15%
5331-100-13	240,000	-	2,551	2,881	3,791	18,529	60,423	116,724	151,834	163,116	193,678	210,488	210,488	87.70%
5331-100-14	35,000	260	1,039	2,347	10,804	15,351	15,489	15,739	15,739	19,299	19,430	20,156	23,419	66.91%
5331-100-15	300,000	73	6,815	23,439	30,483	114,444	150,275	179,722	264,590	302,951	313,080	311,288	312,173	104.06%
5331-100-16	300,000	551	1,360	5,001	25,719	60,652	83,255	107,801	128,066	147,531	180,163	198,624	205,681	68.56%
Total	1,885,000	38,526	117,354	218,518	338,353	600,380	763,532	906,077	1,105,157	1,317,517	1,514,389	1,632,052	1,686,065	89.45%
WINTER														
5331-200-21	110,000	1,418	1,683	7,069	16,528	16,866	16,866	16,866	16,866	16,866	16,866	29,336	67,734	61.58%
Storage	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	100.00%
5331-200-23	280,000	65,099	129,213	160,172	163,947	163,947	163,947	163,947	163,947	163,947	163,947	163,947	221,231	79.01%
5331-200-24	850,000	249,032	415,186	581,232	596,883	599,181	599,345	599,345	599,345	599,345	603,507	607,065	951,634	111.96%
Total	1,260,000	335,549	566,082	768,473	797,358	799,994	800,158	800,158	800,158	800,158	804,320	820,348	1,260,599	100.05%
MAINT SURFACING														
5331-400	250,000	15,037	30,376	43,544	58,213	85,029	98,765	112,828	130,420	150,723	183,037	208,440	239,640	95.86%
5331-701	220,000	15,081	35,125	50,223	80,039	102,315	113,432	120,286	130,467	146,109	168,898	176,861	197,288	89.68%
5331-702	100,000	5,115	13,355	21,531	27,356	37,882	43,577	52,954	60,279	64,382	75,321	81,643	92,861	92.86%
5331-100-19	235,000	-	-	121	121	19,595	38,631	55,657	67,434	72,718	235,000	235,000	202,744	86.27%
Total	3,950,000	409,308	762,292	1,102,410	1,307,440	1,645,195	1,858,095	2,047,960	2,293,915	2,551,607	2,980,965	3,154,344	3,679,197	93.14%

*Paint supplies for county get turned in at year end.

270,803

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
MACHINERY EXPENSE

OPERATION OF MACHINERY-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-08	31-Dec-09	Percentage of Budget
5324-10 Gasoline	45,000	11,011	12,579	14,313	16,461	19,230	21,956	23,840	25,948	28,681	33,442	35,474	15,715	34.92%
5324-11 Diesel Fuel	900,000	52,476	101,339	148,631	169,044	198,479	242,053	283,343	321,676	352,570	400,714	421,030	489,709	54.41%
5324-12 Kerosene	2,000	-	23	235	1,075	1,313	1,313	1,560	1,560	1,609	1,609	1,609	1,362	68.10%
5324-20 Motor Oil	30,000	2,103	3,191	4,808	5,486	6,724	7,943	8,968	10,132	10,760	12,084	12,901	13,024	43.41%
5324-21 Grease	5,000	869	1,159	1,159	1,527	1,769	1,892	1,892	1,937	1,990	2,198	2,520	2,629	52.58%
5324-22 Anti-Freeze	3,000	87	124	138	408	410	465	484	603	686	747	893	1,005	33.50%
5324-30 Repair Labor	900,000	71,454	138,258	215,394	272,107	345,417	393,267	432,961	465,048	502,584	580,382	629,248	699,486	77.72%
5324-40 Repair Material	600,000	43,828	87,408	154,353	212,425	295,013	314,237	345,667	380,214	408,347	486,220	545,741	610,914	101.82%
5324-41 Iron	20,000	-	487	652	996	1,268	1,315	1,315	1,361	1,390	1,519	2,929	3,362	16.81%
5324-42 Equip Paint	8,500	218	583	1,473	1,910	2,237	2,421	2,585	3,200	3,273	3,379	3,851	4,025	47.35%
5324-50 Tire/Tubes	50,000	7,343	14,154	19,410	23,292	33,750	39,068	44,145	48,982	54,038	60,029	63,091	63,185	126.37%
5324-51 Batteries	7,000	431	431	654	794	1,483	2,044	2,700	3,408	3,670	5,725	6,360	7,299	104.27%
5324-70 Equip Rental	-	-	-	-	-	-	-	-	6,000	6,000	6,000	6,000	30,000	#DIV/0!
Overhead	981,000	78,480	156,960	245,250	313,920	412,020	480,500	568,980	637,650	696,510	817,467	892,710	554,951	56.57%
5324-06 Depreciation	680,000	54,400	108,800	170,000	217,600	285,600	340,000	394,400	442,000	482,800	566,644	727,631	705,944	103.82%
5324-81 Insurance	44,000	3,520	7,040	11,000	14,080	18,480	22,000	25,520	28,600	31,240	36,665	40,040	70,024	159.15%
Total	4,275,500	326,220	632,536	987,470	1,251,125	1,583,193	1,880,474	2,138,360	2,378,319	2,586,158	3,014,825	3,392,028	3,272,634	76.54%

Estimate Budget Target 71%

XX Estimate

Revenue	388,939	755,863	1,105,697	1,311,278	1,591,027	1,907,611	2,206,914	2,503,698	2,745,643	3,066,197	3,203,300	3,709,293
Estimated Gain (Loss)	62,719	123,327	118,227	60,153	7,834	27,137	68,554	125,379	159,485	51,373	(188,728)	436,659

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Indirect Labor	240,000	15,339	34,180	53,053	66,970	93,319	111,680	128,307	144,863	160,431	193,816	208,356	228,613	95.26%
5323-300														
5323-301	10,000	-	-	142	4,159	7,680	7,713	8,204	8,237	8,329	8,329	10,598	10,598	105.98%
5323-302	94,000	5,978	10,873	19,265	26,585	33,757	40,335	45,496	50,251	55,019	63,743	71,279	96,614	102.78%
5323-303	21,000	2,092	4,372	5,152	6,074	7,691	7,691	8,616	9,006	9,096	9,920	10,219	13,216	62.93%
5323-304	15,000	3,985	4,391	5,013	5,398	6,235	7,045	7,437	8,945	9,567	10,379	10,805	11,768	78.45%
5323-305	18,000	65	449	1,478	2,031	3,491	4,425	4,811	5,354	5,700	6,584	8,666	11,937	66.32%
5323-307	10,000	446	1,028	2,805	3,884	5,630	6,502	6,661	6,853	7,509	9,669	10,711	11,181	111.81%
5323-310	7,000	-	99	619	1,130	2,081	2,638	3,148	3,235	3,723	4,674	5,195	6,341	90.59%
Service Truck	55,000	4,400	8,800	13,750	17,600	23,100	27,500	31,900	35,750	39,050	45,832	50,050	55,000	65.34%
Credits	(12,000)	-	-	-	-	-	-	-	-	-	-	-	(24,515)	204.29%
Depreciation	15,000	1,200	2,400	3,750	4,800	6,300	7,500	8,700	9,750	10,650	12,500	8,100	8,100	54.00%
5323-900	(10,000)	(2,278)	(4,469)	(7,526)	(8,652)	(9,841)	(11,170)	(12,023)	(13,247)	(14,033)	(17,156)	(17,156)	(23,266)	232.66%
Stockroom Credit														
Total	463,000	31,227	62,123	97,501	129,979	179,443	211,859	241,257	268,997	295,041	348,289	376,823	386,522	83.48%

X estimate

OPERATION OF BUILDINGS

Indirect Labor	76,000	-	69	69	69	69	69	69	69	69	703	3,769	9,738	12.81%
5327-701														
5327-702	60,000	3,107	7,404	11,694	15,576	20,156	24,955	29,356	33,897	37,514	40,665	44,141	49,187	81.98%
5327-703	9,500	1,220	1,573	1,573	1,573	2,933	2,944	3,552	3,975	4,873	5,046	5,293	6,701	70.54%
5327-704	90,000	13,579	23,637	33,965	42,034	51,156	54,823	59,251	64,307	66,043	74,468	76,819	85,241	94.71%
Bldg Mt-Material	80,000	964	2,389	5,026	6,405	13,286	13,954	15,332	22,242	23,318	24,804	34,162	43,068	53.84%
Bldg Mt-Machinery	3,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	95,000	3,167	20,674	35,923	39,507	47,886	48,159	48,327	48,484	48,666	49,549	52,780	75,546	79.52%
5327-708														
5327-709	45,000	605	4,341	8,878	10,013	16,592	19,487	22,656	25,569	28,570	31,742	35,032	43,207	96.02%
Light/Power	9,000	-	-	653	1,831	2,372	3,855	4,939	5,511	6,855	7,775	8,271	10,592	117.69%
5327-710														
Water	4,500	47	94	150	150	150	225	225	225	422	422	422	799	17.76%
5327-712														
Fire Protection	(20,000)	-	-	-	-	-	-	-	-	-	-	-	(20,000)	100.00%
Salt Storage Cr.	(22,000)	-	-	-	-	-	-	-	-	-	-	-	(18,108)	82.31%
Credit Building Admin	(90,000)	-	-	-	-	-	-	-	-	-	-	-	(90,702)	100.78%
Depreciation	110,000	8,800	17,600	27,500	35,200	46,200	55,000	63,800	71,500	78,100	91,663	129,885	99,319	90.29%
5327-706														
Insurance	8,000	640	1,280	2,000	2,560	3,360	4,000	4,640	5,200	5,680	6,666	7,280	6,889	86.11%
5327-707														
Admin/Eng/Traf Cr	(28,000)	-	-	-	-	-	-	-	-	-	-	-	(15,122)	#DIV/0!
Electrician/w credit at	60,000	3,209	9,600	9,486	9,486	9,486	9,486	9,519	9,532	11,471	12,982	19,932	26,617	44.36%
5327-713														
Total	518,000	35,338	88,661	136,917	164,404	213,646	236,957	261,666	290,511	311,933	346,485	417,786	312,972	60.42%

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2009

		BUDGET													Percentage of Budget
		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09		
ADMINISTRATION															
Office Salaries	5311-101	329,662	45,508	65,338	87,890	120,353	143,567	162,736	185,082	210,933	247,829	266,213	288,781	87.60%	
Travel-Staff	5311-102	500	215	215	221	228	228	228	228	228	279	301	313	62.60%	
Office Supplies	5311-104	6,000	645	979	2,136	2,577	2,718	3,398	3,481	3,481	3,565	3,819	5,346	89.10%	
Postage	5311-106	3,000	71	71	71	1,071	1,071	1,071	1,071	1,071	1,129	2,130	2,137	71.23%	
Machine Mtr/Deprec	5311-107	4,000	X	1,000	1,280	1,680	2,000	2,320	2,600	2,840	3,333	5,278	5,278	131.95%	
Building Exp	5311-108	16,000	X	4,000	5,120	6,720	8,000	9,280	10,400	11,360	13,333	14,560	11,641	72.76%	
Publication	5311-109	200	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Bid Advertising	5311-110	500	123	123	123	123	200	200	200	200	200	273	407	81.40%	
Setback Admin	5311-113	200	-	-	-	-	-	-	-	-	77	77	77	38.50%	
Telephone	5311-105	4,000	47	266	473	892	1,138	1,351	1,355	1,560	2,000	2,217	2,601	65.03%	
Data Processing	5311-111	97,603	X	7,808	15,616	24,401	31,233	40,993	56,610	63,442	69,298	81,333	88,819	71.26%	
Indirect Cost	5311-116	141,081	11,757	23,514	35,196	46,878	58,560	70,242	81,924	93,606	105,288	116,970	128,652	99.37%	
Total		602,746	40,362	88,939	131,589	175,425	233,197	277,966	319,118	361,465	406,259	470,048	512,339	87.32%	
SUPERVISION															
Salaries/Fringe	5319-100	424,300	17,704	35,853	55,474	77,447	107,970	128,922	146,958	166,752	184,891	221,878	244,763	64.21%	
Car Expense	5319-200	48,000	X	3,840	7,680	12,000	20,160	24,000	27,840	31,200	34,080	39,998	43,680	97.67%	
Other Expense	5319-300	2,000	61	138	197	343	401	460	518	609	890	1,235	1,485	74.25%	
Jury Duty	5319-500	1,000	-	-	-	106	106	106	106	106	388	528	525	52.50%	
Training	5319-600-700	22,000	587	795	12,090	12,966	13,138	16,079	16,079	16,109	20,287	28,479	28,410	129.14%	
Total		497,300	22,192	44,258	68,466	105,094	141,545	166,567	191,443	214,655	235,795	283,441	318,685	70.33%	
INTEREST/BONDS															
Insurance (1)	5316-000	104,391	X	16,703	26,098	33,405	43,844	52,196	60,547	67,854	74,118	86,989	94,996	24.67%	
Radio	5317-400	7,500	X	600	1,200	1,875	3,150	3,750	4,350	4,875	5,325	6,250	6,825	103.47%	
Grand Total		1,211,937	71,506	151,100	228,028	316,324	421,736	500,478	575,458	648,849	721,497	846,728	932,845	75.05%	

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND
X Estimated

NOTE DID NOT GET THE FINAL IS CHARGEBACK

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2009

	Balance 1/1/2009	County Levy	District Levy	Total Available	2009 Expenditures	Balance 12/31/2009
TOWN						
Eaton	24,000.00	12,000.00	12,000.00	48,000.00	22,672.90	25,327.10
Glenmore	131,059.28	10,000.00	10,000.00	151,059.28	10,528.88	140,530.40
Green Bay	117,519.92	20,000.00	20,000.00	157,519.92	32,484.76	125,035.16
Holland	398,003.02	-	-	398,003.02	19,237.22	378,765.80
Humboldt	29,053.68	15,000.00	15,000.00	59,053.68	7,667.75	51,385.93
Lawrence	118,099.75	10,000.00	10,000.00	138,099.75	-	138,099.75
Ledgeview	222,927.35	4,000.00	4,000.00	230,927.35	-	230,927.35
Morrison	58,586.11	5,000.00	5,000.00	68,586.11	-	68,586.11
New Denmark	99,037.16	1,000.00	1,000.00	101,037.16	39,988.83	61,048.33
Pittsfield	213,745.48	20,000.00	20,000.00	253,745.48	8,328.74	245,416.74
Rockland	141,321.16	15,000.00	15,000.00	171,321.16	69,006.51	102,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	576,702.39	50,000.00	50,000.00	676,702.39	-	676,702.39
VILLAGE						
Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	144,817.25	55,000.00	55,000.00	254,817.25	-	254,817.25
Howard	430,387.02	70,000.00	70,000.00	570,387.02	-	570,387.02
Hobart	69,712.49	-	-	69,712.49	-	69,712.49
Suamico	492,492.50	22,000.00	22,000.00	536,492.50	29,368.31	507,124.19
TOTAL	3,591,629.61	309,000.00	309,000.00	4,209,629.61	239,283.90	3,970,345.71

**Brown County Highway
Budget to Actual State Billing
2010**

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	-	-	-	-	-	-	-	-	-	-	-	165,900.00	165,900.00	0.00%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	-	-	-	-	-	-	-	-	-	-	-	4,103.87	161,100.00	156,996.13	2.55%
0005-01-03	Roadway Concrete Maintenance	8,835.82	-	-	-	-	-	-	-	-	-	-	-	8,835.82	212,300.00	203,464.18	4.16%
0005-01-04	Roadway Concrete Maintenance-I43	1,139.39	-	-	-	-	-	-	-	-	-	-	-	1,139.39	95,000.00	93,860.61	1.20%
0005-01-05	Roadway Shoulder Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00	0.00%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00	5,000.00	0.00%
0005-01-31	Roadway Facility Maintenance	3,482.94	-	-	-	-	-	-	-	-	-	-	-	3,482.94	107,000.00	103,517.06	3.26%
0005-01-32	Roadway Facility Maintenance-I43	1,251.04	-	-	-	-	-	-	-	-	-	-	-	1,251.04	40,000.00	38,748.96	3.13%
0005-01-33	Roadside Vegetation	11,946.27	-	-	-	-	-	-	-	-	-	-	-	11,946.27	219,300.00	207,353.73	5.45%
0005-01-34	Roadside Vegetation	3,760.35	-	-	-	-	-	-	-	-	-	-	-	3,760.35	79,800.00	76,039.65	4.71%
0005-01-07	RMN Routine Misc.	-	-	-	-	-	-	-	-	-	-	-	-	-	97,800.00	97,800.00	0.00%
0005-01-08	Routine Misc.-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	76,600.00	76,600.00	0.00%
0005-01-11	Winter Maintenance	173,926.66	-	-	-	-	-	-	-	-	-	-	-	173,926.66	1,145,000.00	971,073.34	15.19%
0005-01-12	Winter Maintenance-I43	28,318.62	-	-	-	-	-	-	-	-	-	-	-	28,318.62	256,600.00	228,281.38	11.04%
0005-01-21	Routine Bridge	255.40	-	-	-	-	-	-	-	-	-	-	-	255.40	110,744.60	110,744.60	0.23%
0005-01-22	Routine Bridge-I43	456.86	-	-	-	-	-	-	-	-	-	-	-	456.86	55,000.00	54,543.14	0.88%
0005-01-24	Bridges-Lift	-	-	-	-	-	-	-	-	-	-	-	-	-	31,200.00	31,200.00	0.00%
0005-01-41	Admin Patrol Supervision	10,843.58	-	-	-	-	-	-	-	-	-	-	-	10,843.58	127,100.00	116,456.42	8.37%
0005-01-51	Local-DePere/Alouez/AshtMason	253.14	-	-	-	-	-	-	-	-	-	-	-	253.14	29,400.00	29,146.86	0.86%
0005-01-61	Sign Repairs	375.54	-	-	-	-	-	-	-	-	-	-	-	375.54	29,000.00	28,624.46	1.29%
0005-01-62	Sign Repairs-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000.00	6,000.00	0.00%
		248,749.48	-	-	-	-	-	-	-	-	-	-	-	248,749.48	3,080,100.00	2,831,350.52	8.08%

* Includes 3 payperiods

[illegible][illegible]

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010

		BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	30-Oct-10	31-Oct-09	27-Nov-10	31-Dec-10	Percentage of Budget
SUMMER															
Surface Maint	5331-100-11	740,000	40,214	-	-	-	-	-	-	-	-	-	-	-	5.43%
Shoulder Maint	5331-100-12	270,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Mowing and Brush	5331-100-13	210,000	5,962	-	-	-	-	-	-	-	-	-	-	-	0.00%
Guard Fence/Safety	5331-100-14	35,000	1,570	-	-	-	-	-	-	-	-	-	-	-	2.84%
Drain/Culverts/Bridg	5331-100-15	300,000	-	-	-	-	-	-	-	-	-	-	-	-	4.49%
Trash Pickup	5331-100-16	300,000	273	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total		1,855,000	48,019	-	-	-	-	-	-	-	-	-	-	-	0.09%
WINTER															2.59%
Drift Prevention	5331-200-21	110,000	961	-	-	-	-	-	-	-	-	-	-	-	0.87%
Storage		20,000	20,000	-	-	-	-	-	-	-	-	-	-	-	100.00%
Apply Chloride	5331-200-23	380,000	41,778	-	-	-	-	-	-	-	-	-	-	-	10.99%
Blading & Plowing	5331-200-24	950,000	146,251	-	-	-	-	-	-	-	-	-	-	-	15.39%
Total		1,460,000	208,990	-	-	-	-	-	-	-	-	-	-	-	14.31%
MAINT SURFACING															
Engineering	5331-400	265,000	21,203	-	-	-	-	-	-	-	-	-	-	-	8.00%
Signing	5331-701	225,000	18,383	-	-	-	-	-	-	-	-	-	-	-	8.17%
Traffic Signal Mt	5331-702	100,000	2,678	-	-	-	-	-	-	-	-	-	-	-	2.68%
Pavement Marking *	5331-100-19	235,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total		4,140,000	299,273	-	-	-	-	-	-	-	-	-	-	-	7.23%
*Paint supplies for county get turned in at year end		ESTIMATE													
														4,140,000	

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

	BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
Gasoline	5324-10	30,000	-	-	-	-	-	-	-	-	-	-	-	5.58%
Diesel Fuel	5324-11	694,500	1,674	-	-	-	-	-	-	-	-	-	-	6.60%
Kerosene	5324-12	2,000	45,808	-	-	-	-	-	-	-	-	-	-	0.00%
Motor Oil	5324-20	25,000	-	-	-	-	-	-	-	-	-	-	-	7.53%
Grease	5324-21	5,000	1,883	-	-	-	-	-	-	-	-	-	-	7.46%
Anti-Freeze	5324-22	3,000	373	-	-	-	-	-	-	-	-	-	-	9.30%
Repair Labor	5324-30	850,000	279	-	-	-	-	-	-	-	-	-	-	6.18%
Repair Material	5324-40	600,000	52,541	-	-	-	-	-	-	-	-	-	-	2.59%
Iron	5324-41	20,000	15,525	-	-	-	-	-	-	-	-	-	-	0.07%
Equip Paint	5324-42	8,500	13	-	-	-	-	-	-	-	-	-	-	2.25%
Tire/Tubes	5324-50	50,000	191	-	-	-	-	-	-	-	-	-	-	8.81%
Batteries	5324-51	7,000	4,405	-	-	-	-	-	-	-	-	-	-	8.54%
Equip Rental	5324-70	70,000	598	-	-	-	-	-	-	-	-	-	-	0.00%
Overhead		981,000	-	-	-	-	-	-	-	-	-	-	-	XX
Depreciation	5324-06	680,000	78,480	-	-	-	-	-	-	-	-	-	-	XX
Insurance	5324-81	44,000	54,400	-	-	-	-	-	-	-	-	-	-	XX
Total		4,070,000	3,520	-	-	-	-	-	-	-	-	-	-	8.00%
			259,690	-	-	-	-	-	-	-	-	-	-	8.00%
				-	-	-	-	-	-	-	-	-	-	6.38%

Estimate Budget Target 8%

XX Estimate

Revenue	4,070,000	275,302	-	-	-	-	-	-	-	-	-	-	-	-
Estimated Gain (Loss)		15,612	-	-	-	-	-	-	-	-	-	-	-	-

MACHINERY REVENUE SUMMARY

PERIOD	2010	2009	2008	2007	2006	2005	2004	2003	2002
1	\$134,335.90	\$198,573.49	\$119,609.14	\$84,775.00	\$69,449.91	\$210,661.64	\$170,485.41	\$68,590.48	\$61,141.61
2	\$140,966.12	\$190,365.65	\$368,077.30	\$230,728.83	\$95,310.31	\$241,913.23	\$205,558.49	\$125,551.08	\$153,397.04
3	\$0.00	\$167,689.55	\$348,495.67	\$145,950.32	\$174,028.31	\$97,137.51	\$228,325.98	\$144,900.41	\$135,588.47
4	\$0.00	\$199,234.02	\$432,883.39	\$100,932.98	\$184,534.85	\$207,170.08	\$111,063.76	\$231,939.79	\$122,665.39
5	\$0.00	\$195,125.03	\$179,000.21	\$378,665.69	\$117,232.30	\$207,820.14	\$91,745.00	\$91,030.79	\$121,185.52
6	\$0.00	\$154,709.54	\$103,174.56	\$62,890.06	\$58,071.75	\$89,429.05	\$82,987.19	\$159,075.13	\$157,557.68
7	\$0.00	\$103,218.52	\$59,163.33	\$112,390.09	\$86,832.86	\$47,832.51	\$73,188.21	\$50,916.51	\$87,464.34
8	\$0.00	\$102,362.58	\$84,590.67	\$158,999.34	\$96,906.32	\$82,964.01	\$88,912.81	\$133,010.04	\$62,490.63
9	\$0.00	\$80,968.40	\$114,884.08	\$118,676.99	\$121,329.69	\$121,777.65	\$124,002.19	\$55,647.30	\$96,757.20
10	\$0.00	\$90,296.72	\$133,634.40	\$137,726.61	\$111,493.94	\$122,797.17	\$134,680.75	\$94,704.69	\$83,528.64
11	\$0.00	\$108,483.99	\$169,710.72	\$155,024.43	\$145,957.39	\$133,025.45	\$144,381.94	\$133,874.98	\$108,163.48
12	\$0.00	\$148,347.38	\$187,937.95	\$177,769.28	\$174,701.96	\$142,404.51	\$186,279.92	\$115,355.50	\$102,744.37
13	\$0.00	\$168,236.18	\$187,892.70	\$178,705.61	\$176,283.26	\$165,524.88	\$208,326.26	\$147,051.05	\$160,308.00
14	\$0.00	\$138,807.37	\$154,212.92	\$120,284.41	\$119,090.28	\$138,048.08	\$125,980.52	\$124,570.62	\$134,587.51
15	\$0.00	\$160,495.13	\$190,445.21	\$200,927.50	\$160,433.53	\$168,699.42	\$173,900.76	\$141,741.84	\$162,598.27
16	\$0.00	\$148,738.49	\$184,252.77	\$203,774.66	\$157,169.29	\$144,890.65	\$144,663.91	\$162,752.19	\$151,609.25
17	\$0.00	\$148,045.84	\$204,706.76	\$187,596.38	\$157,277.34	\$135,599.06	\$178,671.02	\$165,528.81	\$149,296.14
18	\$0.00	\$126,992.30	\$132,459.40	\$130,033.21	\$106,611.69	\$132,155.43	\$141,902.71	\$141,670.62	\$142,164.16
19	\$0.00	\$114,952.95	\$162,132.28	\$156,417.02	\$119,414.22	\$149,012.68	\$160,371.05	\$111,368.44	\$110,729.19
20	\$0.00	\$125,978.69	\$155,462.27	\$162,771.75	\$121,475.83	\$141,154.56	\$146,580.53	\$125,367.52	\$127,287.65
21	\$0.00	\$99,696.84	\$136,633.31	\$126,389.57	\$118,255.82	\$155,804.23	\$119,761.52	\$122,139.61	\$123,698.57
22	\$0.00	\$94,878.45	\$147,679.61	\$141,562.38	\$128,078.60	\$107,516.98	\$103,149.03	\$106,967.67	\$112,394.21
23	\$0.00	\$77,142.93	\$108,464.19	\$125,641.56	\$94,895.36	\$114,423.34	\$76,194.49	\$121,491.34	\$136,225.33
24	\$0.00	\$59,959.91	\$74,858.41	\$127,593.46	\$64,147.66	\$127,901.58	\$46,562.24	\$91,250.79	\$107,921.94
25	\$0.00	\$222,543.89	\$371,697.05	\$216,501.87	\$67,573.61	\$170,433.45	\$76,648.63	\$54,729.67	\$64,759.70
26	\$0.00	\$186,335.17	\$399,782.89	\$212,198.68	\$91,559.02	\$114,641.27	\$127,611.10	\$95,593.04	\$128,927.17
Thru 12/31	\$275,302.02	\$3,686,388.60	\$5,054,219.99	\$4,154,927.68	\$3,118,115.10	\$3,670,738.56	\$3,474,821.15	\$3,140,434.27	\$3,105,191.46

AS OF

23-Jan-10	\$275,302.02	\$388,939.14	\$487,686.44	\$315,503.83	\$164,760.22	\$452,574.87	\$376,043.90	\$194,141.56	\$214,538.65
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%INCREASE

DECREASE

	-29.22%	-20.25%	23.28%	136.06%	-14.06%	3.43%	100.34%	81.29%
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BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010		BUDGET												Percentage of Budget	
		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10		
Indirect Labor	5323-300	15,562	-	-	-	-	-	-	-	-	-	-	-	6.48%	
Training	5323-301	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Shop Supplies	5323-302	664	-	-	-	-	-	-	-	-	-	-	-	0.71%	
Shop Tools	5323-303	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Tool Allow	5323-304	4,993	-	-	-	-	-	-	-	-	-	-	-	33.29%	
First Aid/Safety	5323-305	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Maint Shop Equip	5323-307	273	-	-	-	-	-	-	-	-	-	-	-	2.73%	
Telephone	5323-310	13	-	-	-	-	-	-	-	-	-	-	-	0.19%	
Service Truck		4,400	-	-	-	-	-	-	-	-	-	-	-	8.00%	
Credits		55,000	X											0.00%	
Depreciation		(12,000)												8.00%	
Stockroom Credit	5323-900	1,200	X											0.00%	
Total		(2,826)												8.00%	
		24,279												28.26%	
		463,000												5.24%	
OPERATION OF BUILDINGS		8% X estimate													
Indirect Labor	5327-701	36												0.05%	
Cleanup/Lockup	5327-702	2,403												4.01%	
Cleaning Supplies	5327-703	-												0.00%	
Bldg Mt-Labor	5327-704	7,616												8.46%	
Bldg Mt-Material	5327-705	400												0.50%	
Bldg Mt-Machinery	5327-711	-												0.00%	
Heat	5327-708	7,600												8.00%	
Light/Power	5327-709	360												0.80%	
Water	5327-710	720												8.00%	
Fire Protection	5327-712	360												8.00%	
Salt Storage Cr.		-												0.00%	
Credit Building Admin		(20,000)												0.00%	
Credit State/Co		(22,000)												0.00%	
Depreciation	5327-706	8,800	X											0.00%	
Insurance	5327-707	640	X											8.00%	
Admin/Eng/Traf Cr	(28,000)	-												#DIV/0!	
Electrician/w credit at	5327-713	2,715												4.53%	
Total		31,650												6.11%	

March 18, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION DESIGNATING THE WEEK OF APRIL 19TH
THROUGH APRIL 23RD AS "WORK ZONE SAFETY
AWARENESS WEEK" IN BROWN COUNTY IN 2010.

WHEREAS, in 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway Officials (AASHTO) to create the National Work Zone Safety Awareness Week campaign, held annually in April prior to the construction season in much of the nation; and

WHEREAS, one work zone fatality occurs every 7 hours (3 per day), one work zone injury every 15 minutes (143 per day), with a financial loss of over 3 billion dollars (\$3,000,000,000) from work zone crashes nationwide that affect drivers, passengers, or pedestrians; and

WHEREAS, through their enforcement activities and other participation, the Brown County Sheriff's Department has committed in 2010 to enhance ongoing enforcement activities and work jointly with the Highway Department to make Work Zone Safety Awareness Week a success; and

WHEREAS, the Federal Highway Administration has designated April 19, 2010, through April 23, 2010, as National Work Zone Safety Awareness Week;

NOW THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that the week of April 19, 2010, through April 23, 2010, be designated "Work Zone Safety Awareness Week" in Brown County.

Fiscal Impact: Not Applicable

Respectfully Submitted,

PLANNING, DEVELOPMENT
& TRANSPORTATION COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

**STAFF REPORT TO THE
BROWN COUNTY BOARD OF SUPERVISORS
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

**Progress on the
CTH GV Reconstruction Project Study**

Brown County Planning Commission and Highway Department
February 22, 2010

The following tasks were completed between January 19 and February 15, 2010, for the CTH GV Reconstruction Project Study:

Examine the land uses that are planned for the project corridor.

- Brown County Planning Commission (BCPC) staff is continuing its examination of the area's land use plans to estimate future traffic volumes, trip origins, and trip destinations.

Identify the amount of developable land for each parcel along the project corridor.

- BCPC staff continues to work with the communities to complete this task.

Use the developable land, planned land use, and other information to calculate appropriate assessments for property owners along the project corridor.

- Bellevue and Ledgeview continue to consider assessment options for the corridor.

Identify the sections of CTH GV that require patching or other spot improvements prior to the reconstruction project.

- The Highway Department is in the process of identifying and fixing sections of CTH GV that require patching or other spot improvements.

Proceed with right-of-way acquisition and utility installation along the east side of the CTH GV corridor and around the CTH G intersection.

- The plan for the roundabout at the CTH GV/CTH G intersection is currently being reviewed by a roundabout designer who is certified by the Wisconsin Department of Transportation (WisDOT). After this review is finished, the Brown County Highway Department will finalize the roundabout's design and begin acquiring right-of-way at the intersection. The Highway Department will also acquire additional right-of-way along CTH GV after the corridor's design is finalized.

Identify the likely location of a new Fox River bridge and street/highway corridor through the Environmental Impact Statement (EIS) process.

- BCPC staff made a presentation about the status of the EIS to the BCPC Board of Directors on February 3, 2010, and answered questions from Board members. During the presentation, BCPC staff summarized six alternatives that the EIS Lead Agencies (BCPC, WisDOT, and Federal Highway Administration [FHWA]) believe could be carried forward for further study.
- Following the February 3 BCPC Board of Directors meeting, BCPC staff met with representatives of WisDOT and the FHWA to discuss further reducing the number of EIS alignment/facility alternatives. This discussion resulted in a reduction of alternatives from six to four. These four alternatives will be presented to the EIS Cooperating Agencies, EIS Stakeholder Committee, and the public as the alternatives that the Lead Agencies believe should be studied to determine a preferred project alternative.

Apply for and receive the necessary permits from the appropriate state and federal environmental agencies.

- The Brown County Highway Department will apply for the permits as the highway is being designed.

Determine if the reconstructed highway should be four lanes or if another design would be more appropriate.

- This task will be completed at the end of the study.

Monitor the progress of the FEMA floodway/floodplain mapping project and use this information to finalize the highway's design.

- The FEMA floodway/floodplain mapping project is finished, and this information will be used by the Highway Department to finalize the highway's design.

A chart showing staff's progress between January 19 and February 15, 2010, is attached to this report.

Status of CTH GV Reconstruction Project Study Tasks: February 22, 2010

Status	Task	Responsible Parties	March 2009	April 2009	May 2009	June 2009	July 2009	August 2009	Sept. 2009	Oct. 2009	Nov. 2009	Dec. 2009	Jan. 2010
Completed	Receive written postponement agreements from Bellevue and Ledgeview.	BCPC, Bellevue, & Ledgeview											
Completed	Consult with WisDOT concerning use of CTH GV as detour during STH 172 project.	BCPC & BC Highway											
In Progress	Examine the land uses planned for CTH GV corridor.	BCPC, Bellevue, & Ledgeview											
In Progress	Identify the amount of developable land for each parcel along CTH GV corridor.	BCPC, Bellevue, & Ledgeview											
In Progress	Calculate appropriate assessments for property owners along CTH GV corridor.	Bellevue & Ledgeview											
In Progress	Identify sections of CTH GV that require patching or other spot improvements.	BC Highway											
Starting Soon	Proceed with ROW acquisition and utility installation.	BC Highway											
In Progress	Identify likely location of new Fox River bridge & street/highway corridor through EIS process.	BCPC											
Starting Soon	Apply for and receive permits from state and federal environmental agencies.	BC Highway											
At End of Study	Determine if design of CTH GV should continue to be four lanes.	BCPC, BC Highway, Bellevue, & Ledgeview											
At End of Study	Use completed FEMA floodway/floodplain maps to finalize design of CTH GV.	BC Highway											

GRANT APPLICATION REVIEW

Department: Planning and Land ServicesPreparer: Jeff DuMezDate: 1/22/2010Grant Title: USGS Non-Competitive Assistance FY 2010 - Eastern RegionGrantor Agency: United States Geological SurveyGrant Period: Feb. 1, 2010 to Oct 31, 2010 Grant # (if applicable): 10ERPA1000

Brief description of activities/items proposed under grant:

This grant will be used to offset the cost of Aerial Orthophoto mapping of Brown County to support a variety of activities such as transportation planning, E-911, land records, and many other objectives listed in the Brown County Land Records Strategic Plan.

Total Grant Amount: \$ \$25,565 Yearly Grant Amount: \$ — Term of Grant: 8 monthsIs this a new grant or a continuation of an existing grant? ☒ New ☐ ContinuationIf a continuation, how long have we received the grant? Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match \$ 0 (see below)

The non-levy Land Records fund includes \$ 30,000 in the adopted 2010 County budget.
How will it be met? Without the County's budgeted portion, there will be insufficient funding to complete this project.

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.):

The County's Land Records Modernization / Land Information program uses non-levy Special Revenue funds collected in the Register of Deeds to fund the maintenance of this data and related Land Information Program.
Software maintenance costs will be maintained under the existing Land Records program.

Explain any maintenance of efforts once the grant ends:

The County Land Information Office will continue to maintain this elevation dataset as part of the existing Geographic Information System database.

Budget Summary:	Salaries:	<u>\$0</u>
	Fringe Benefits:	<u>\$0</u>
	Operation and Maintenance:	<u> </u>
	Travel/Conference/Training:	<u> </u>
	Contracted Services:	<u>\$25,565</u>
	Outlay:	<u> </u>
	Other (list):	<u> </u>
	Total Expenditures:	<u>\$25,565</u>
	Total Revenues:	<u>\$25,565</u>
	Required County Funds:	<u>0</u>

APPROVALS


Signature of Department Head

Date: 1/22/10


Signature of Director of Administration

Date: 1/25/10

BUDGET ADJUSTMENT REQUEST

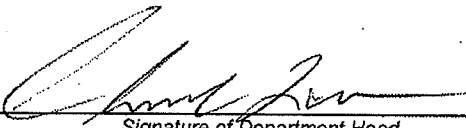
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.4301.100	Federal Grant Rev – Stimulus	251,666
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.5708	Professional Services	205,966
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.5335	Software	4,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.5800	Grant Expenditures (Oconto Cty)	26,920
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.9003	Transfer Out	14,780
<input checked="" type="checkbox"/>	<input type="checkbox"/>	420.022.422.9002	Transfer In – IS Capital Projects	4,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	420.022.422.6110.003	Cap Projects – Outlay Technology	4,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.9002	Transfer In – Planning	5,189
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5100	Regular Earnings	3,450
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5110	Fringe Benefits	1,739
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.066.9002	Transfer In – Property Listing	5,591
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.066.5100	Regular Earnings	3,907
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.066.5110	Fringe Benefits	1,684

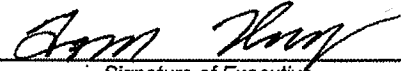
Narrative Justification:

Allocation of a U.S. Geological Society "LIDAR" elevation mapping grant. The majority of the grant will go towards contracted services for the data acquisition and processing. The software and computer disk space will be needed to effectively manage and store the elevation mapping data produced by the contractor. Salaries will be split between the LIO/GIS Coordinator for project management and the Survey Coordinator for field surveys to assist with ground control and quality control. Finally, we partnered with Oconto County on the grant, and they will receive \$26,920 for their own elevation mapping project.

AUTHORIZATIONS



Signature of Department Head



Signature of Executive

Department: Planning & Land Services

Date: 2/18/10

Date: 2/17/10


2/18/10

BUDGET ADJUSTMENT REQUEST

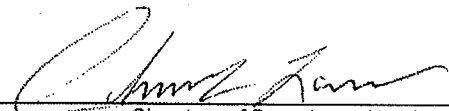
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
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<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.4301	Federal Grant Revenue	25,565
<input checked="" type="checkbox"/>	<input type="checkbox"/>	140.066.068.5708	Professional Services	25,565


Narrative Justification:

Allocation of a U.S. Geological Society grant to help offset the cost of the Brown County Spring 2010 Aerial Orthophotography project.

AUTHORIZATIONS



 Signature of Department Head
 Department: Planning & Land Services
 Date: 2/17/10



 Signature of Executive
 Date: 2/18/10


 2/18/10

BUDGET ADJUSTMENT REQUEST

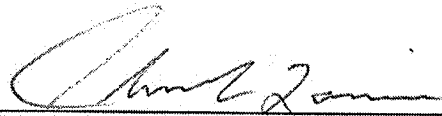
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.4302	Planning-State Grant Revenue	10,000.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5700	Planning-Contracted Services	3,500.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5100	Planning-Regular Earnings	6,500.00

Narrative Justification:

2010
 The Wisconsin Department of Natural Resources (DNR) has awarded a \$10,000 American Recovery and Reinvestment Act - Water Quality Management Planning Grant for the purpose of implementing a pilot project for wetland identification using Color Infrared Imagery (CIR). Obtained CIR will be used to highlight those areas which are thought to be wetlands. This information will increase efficiencies in current Sewer Service Area (SSA) planning efforts undertaken in Brown County. This information will be used as an additional database to be used in conjunction with DNR Wetland Inventory maps. The information will allow developers, local officials, and county staff access to more precise information on the location of wetland boundaries. This information will also be utilized in the 2010 Brown County Land Use Inventory. Additionally, the information will potentially be used for future updates to the Brown County Sewage Plan.

AUTHORIZATIONS


 Signature of Department Head

Department: Planning & Land Services
 Date: 11/18/10


 Signature of Executive

Date: 1/26/10


 125/10

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.4800	Planning-Intra-County Charge	29,955.58
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5100	Planning-Regular Earnings	9,955.58
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.065.5700	Planning-Contracted Services	20,000.00

Narrative Justification:

2010
 Due to unanticipated Wisconsin Department of Transportation and Federal Highway Administration delays, Planning and Land Services Department staff has not been able to advance with the Environmental Impact Statement project the Southern Bridge and Bypass. This work is being performed for the Brown County Highway Department and they will be carrying over funds in fund 240 Unreserved-Designated for subsequent year's expenditures.

AUTHORIZATIONS

Chris Lamin
 Signature of Department Head

Jim Harty
 Signature of Executive

Department: Planning and Land Services

Date: 1/26/10

Date: 1/18/10

March 17, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION AUTHORIZING AN APPLICATION FOR A WISCONSIN
COMMUNITY DEVELOPMENT BLOCK GRANT FOR ECONOMIC
DEVELOPMENT FROM THE WISCONSIN DEPARTMENT OF COMMERCE**

WHEREAS, Brown County participates in the Wisconsin Community Development Block Grant for Economic Development (CDBG-ED) program; and

WHEREAS, Federal monies are available under the Community Development Block Grant program, administered by the State of Wisconsin, Department of Commerce, for the purpose of economic development; and

WHEREAS, Marquis Yachts, LLC is a Brown County business located in Pulaski, Wisconsin; and

WHEREAS, the Wisconsin Department of Commerce has provided a preliminary commitment of CDBG-ED funds to Brown County for the purpose of an economic development project with Marquis Yachts, LLC; and

WHEREAS, after public meeting and due consideration, the Planning, Development and Transportation Committee has recommended that an application be submitted to the State of Wisconsin for the following projects:

Marquis Yachts, LLC	For working capital loan
Loan is for \$1,500,000	To create three hundred fifteen (315) full-time positions
Administration expenses	\$6,000 to the Brown County Planning Commission for administrative expenses

Over \$18 million in new private investment; and

WHEREAS, it is necessary for the Brown County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program; and

WHEREAS, the Brown County Board of Supervisors has reviewed the need for the proposed project and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors does approve and authorize the preparation and filing of an application for the above-named project; and the County Executive is hereby authorized to sign all necessary documents on behalf of the County; and that authority is hereby granted to the Brown County Planning and Land Services Department to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Fiscal Impact: Not Applicable

Respectfully submitted,

PLANNING, DEVELOPMENT
AND TRANSPORTATION
COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____